RECORD OF PROCEEDINGS

Minutes of: BUCKEYE CAREER CENTER Regular Meeting

Held: Tuesday 5:30 p.m.

June 21, 2016

THE BUCKEYE CAREER CENTER BOARD OF EDUCATION MET IN REGULAR SESSION ON TUESDAY, JUNE 21, 2016 IN THE BUCKEYE CAREER CENTER CAFETERIA. THE FOLLOWING BOARD MEMBERS ANSWERED ROLL CALL: STEVEN BRODE, DAVID FRANTZ, KYLE MILLER, CYNDY HOST, WES HOSTETLER, DICK MARSHALL, FRANCIS PICCHETTI, AND SCOTT TRITT. ALSO PRESENT WERE: BOB ALSEPT— SUPERINTENDENT, CHERYL PRITTS—TREASURER, FRANK POLEN—DIRECTOR OF CURRICULUM/INSTRUCTION & ADULT EDUCATION, AND TRENT EDIE—ASST. PRINCIPAL

BOE MEMBERS ABSENT:

Lee Bowdish Michael Pozderac

President Host led in the Pledge of Allegiance

I. APPROVAL OF AGENDA:

Mr. Brode moved and Mr. Picchetti seconded to approve the agenda and include Item VII Resignation of Employment, as requested by Mr. Alsept.

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti

and Trittt

Nays: None Abstain: None Motion Carried: 9-0

II. MINUTES OF PRIOR MEETING:

Mr. Brode moved and Mr. Picchetti seconded the approval of the May, 2016 minutes as presented.

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti

and Trittt

Nays: None Abstain: None Motion Carried: 9-0

III. Resolution A - Authorizing the Sale at Public Auction of Property Owned by the Board and No Longer Needed for Any School Purposes (O.R.C. §3313.41)

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Motion by Mr. Brode to move the adoption of the following Resolution:

WHEREAS, the Board of Education of the Buckeye Career Center is the owner of the real property hereinafter described, which is no longer needed for any school purposes, which exceeds \$10,000.00 in value, and which the Board has determined to offer for sale at public auction pursuant to and in accordance with the provisions of O.R.C. §3313.41; and

WHEREAS, the property is not classroom space required to be offered to start-up community schools or college-preparatory boarding schools located within the territory of the Buckeye Career Center; and

WHEREAS, the Board has provided thirty (30) days notice of the proposed auction of the property, as required under O.R.C. §3319.41;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Buckeye Career Center, County of Tuscarawas, State of Ohio, that:

Section 1: It is found and determined that the real property that is more fully described in "Exhibit A," which is incorporated in and made a part of this Resolution, exceeds \$10,000.00 in value and is no longer needed for any school purposes. The property is generally known as the Buckeye House located at New Philadelphia, Ohio.

Section 2: The property shall be sold in the manner provided by O.R.C. §3313.41, subject to the terms and conditions provided by the Board of Education's real estate agent.

Section 3: The Board President, Superintendent, Treasurer, and/or the Board's legal counsel are hereby authorized and directed to do all things necessary and consistent with this Resolution to accomplish the sale provided for herein.

Section 4: The sale of the property shall be upon the following terms and conditions, the Conditions of Sale, and such other terms and conditions consistent with this Resolution and in the best interests of the Board and the District as may be determined by the Board President, Superintendent, Treasurer, Auctioneer, and/or Real Estate Agent:

a. The sale shall be by public auction to be conducted on the premises, commencing at 6:00 p.m. on the 21st day of June, 2016.

- b. The auction shall be conducted by RE/MAX Crossroads Properties and Kaufman Realty & Auctions.
- c. The Board shall not retain all oil, gas, and other mineral rights and royalties to the property, if any.
- d. At the time of completion of the auction, the highest bidder(s) shall be required to deliver to the Board cash, or a certified or cashier's check payable to the Board of Education of the Buckeye Joint Vocation School District, in the amount of ten percent (10%) of the high bid as security for faithful performance should the bid be accepted. The deposit shall be applied to the purchase price in the event the Board accepts the bid.
- e. The sale of the property to the successful bidder(s) shall not be final until accepted by resolution of the Board with written notification of such acceptance to be sent to the successful bidder(s) by the Treasurer. The Board reserves the right to reject any or all bids, including the final bid, at any time within sixty (60) days after the date of the auction provided in Section 4.a. of this Resolution.
- f. Final payment for the property, which shall be the difference between the security deposited with the Board pursuant to Section 4.d. of this Resolution and the amount bid, shall be made by cash, or certified or cashier's check payable to the "Board of Education of the Buckeye Joint Vocational School District," at the time of transfer of title by quitclaim deed.

Section 5: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public or otherwise in compliance with all legal requirements.

Seconded by Mr. Marshall and upon roll call on the adoption of the Resolution, the vote was as follows:

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti

and Trittt

Nays: None Abstain: None

Motion Carried: 9-0

President, Board of Education

ATTEST:

June 21, 2016 - Regular Meeting

The meeting was moved to the Buckeye House at 1909 Brookside Drive, New Philadelphia, OH 44663 for commencement of a public auction which began at 6:00 pm. The action took approximately 10 minutes with an ending bid of \$215,000.00

Mr. Picchetti moved and Mr. Tritt seconded a motion to move into executive session for the expressed purpose of discussing the sale of property and the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee, official or student. The Board of Education moved into executive session at 6:10 p.m.

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti

and Trittt

Nays: None Abstain: None Motion Carried: 9-0

President Host reconvened the meeting at 6:20 p.m.

IV. Resolution B - To Accept Bid and to Authorize Sale of Board-Owned Property (O.R.C. §3313.41)

Motioned by Mr. Brode to move the adoption of the following resolution:

WHEREAS, the Board adopted a resolution on June 21, 2016 determining that Board-owned real property located at **1909 Brookside Drive**, New Philadelphia, Ohio and identified by the Tuscarawas County Auditor as permanent parcel number 4307950018 (hereinafter referred to as "the Property") was no longer needed for any school purposes, and authorizing the sale of the Property at public auction in accordance with the provisions of O.R.C. §3313.41; and

WHEREAS, said public auction was duly authorized, and notice thereof was given by publication in a newspaper of general circulation in the District in accordance with O.R.C. §3313.41; and

WHEREAS, a public auction was held on June 21, 2016, at which time bids were received for the Property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Buckeye Career Center, Tuscarawas County, Ohio, that:

Section 1: The bid for the Property submitted by Mr. Long in the amount of \$215,000.00 and received at the public auction is determined to be the highest bid and to be reasonable and is hereby accepted by the Board.

Section 2: The Board hereby authorizes and directs the Superintendent, Treasurer, and/or Business Manager to notify Mr. Long of the Board's acceptance of the bid.

Section 3: The Board hereby authorizes and directs the Treasurer and Board President to execute the Agreement for Sale of Real Estate and a Deed, and do all other things necessary and consistent with this resolution, in order to accomplish the sale in accordance with the terms and conditions set forth in the applicable Conditions of Sale and the Agreement for Sale of Real Estate, which are incorporated herein and made a part hereof by reference.

Section 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were done in an opening meeting of this Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or otherwise in compliance with all legal requirements.

Seconded by Mr. Picchetti the Motion and upon roll call, the vote resulted as follows:

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti

and Trittt

Nays: None Abstain: None Motion Carried: 9-0

President, Board of Education

ATTEST:

Tracturer

V. EMPLOYMENT OF SUPERINTENDENT:

Mr. Longacher moved and Mr. Tritt seconded a motion that the Board of Education approve the employment of Bob Alsept as Superintendent, for a term of August 1, 2017 through July 31, 2021.

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti

and Trittt

Nays: None Abstain: None Motion Carried: 9-0

VI. TREASURER'S RECOMMENDATIONS:

Mr. Hostetler moved and Mr. Marshall seconded the following Treasurer recommendations:

A. Financial:

- 1. Approve the financial reports, bank reconciliation, payment of bills, and purchase orders for the month of May, 2016. (Exhibit #1)
- 2. Approve the following modifications for the 2015-2016 Certificate of Estimated Resources as is necessary through this day, June 21, 2016. Also, grant permission to make minor adjustments for unexpected expenditures during the remainder of June, if necessary, and to present those changes at the July Board of Education meeting for approval: (Exhibit #2

	Kevenue			
Fund		Increase/Decrease		
524	Carl D. Perkins Fund	<u>\$47,000</u>	Additional Revenue	
	Total	\$47,000		

3. Approve the following modifications for the 2015-2016 Appropriation changes as is necessary through this day, June 21, 2016. Also, grant permission to make minor adjustments for unexpected expenditures during the remainder of June, if necessary, and to present those changes at the July Board of Education meeting for approval: (Exhibit #3)

Appropriation

Fund	Increase/Decrease	
018	\$ 1,000	Student Incentives
200	\$ 500	CTE Club Trips
524	<u>\$50,000</u>	Additional Payroll Expenditures
Total	\$51,500	•

4. Approve the temporary appropriations for the 2016-2017 school year. (Exhibit #4)

b. Payment of Bills:

1. Approve payment of bills and purchase orders as listed - May, 2016.

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti

and Trittt Nays: None Abstain: None

Motion Carried: 9-0

VII. SUPERINTENDENT RECOMMENDATIONS:

Mr. Picchetti moved and Mr. Brode seconded a motion to approve the following Superintendent recommendations:

Personnel

1. Extended Service:

2015-2016

Todd Bonvechio 1 day
Jamey Harlan 2 days
Chris McCoury 2 days

2016-2017

Jeremy Burdick 5 days Kim Fisher 10 days Jamie Garber 10 days Adam Hall 20 days Kelly Luneborg 20 days Gayle Mann 4 days Molly Mann 10 days Tia McCoury 10 days Tim Northrop 10 days • Jennifer Robinson 20 days Kenneth Stocker 20 days Kay Wise 20 days

2. Approve 2016-2017 Local Professional Development Committee

- Julie Brinkman
- Aimee Brown
- John Fisher
- Alan Furner
- Dave Imer
- Frank Polen

3. Approve 2016-2017 Student Activity Advisors

 FCCLA - Family, Career and Community Leaders of America Melissa Long

BPA - Business Professionals of America (stipend split two ways)
 William Alexander
 Amy Stauffer-McNutt

HOSA - Future Health Professionals (stipend split four ways)

Jamey Harlan Gayle Mann Chris McCoury Gail Sleighter

Prom Advisor

Rick Strimbu

Skills USA

Patsy Strimbu Rick Strimbu

4. Approve 2016-2017 Resident Educator Mentors

Year 1: Jennifer Mulvaney Mentoring Chris Rufenacht Katrina Bundy Mentoring Brad Pfeifer

Amy Stauffer-McNutt Mentoring Jamie Garber

Year 2: Kim Fisher Mentoring Natasha McGraw

Doug Young Mentoring Bruce Vandall

Year 3: Bill Alexander Mentoring Victoria Moore

Mentoring Jeremy Burdick Mentoring Tina Graebing Mentoring Brian Myers Mentoring Jeri Herron

Year 4: Gayle Mann Mentoring Laura Logan

5. Approve 2016-2017 High School Substitutes:

Rhonda Byers, RN Georgianna Kline
Barbara Davis, RN William Koch
Pam Dummermuth, RN Kathy Kosmides
Beth Goodwin, RN Kay Lorenz-Trunk

Berlinda Artzner-Gordon Anna Massey
Tracy Aubihl Tina Mayle

Julie Beaber Leigh Ann McCray

David Bear Ann E. Miller

Carolyn Behrendt Nathan Mushrush

Mark Behrendt Ardath Nigro
Eric Blatz Valery Paris
Otis Brookins Mark Perry

Trevor Buehler Rodney Phillips
Melinda Caldwell John Pierson

Dallas Charton Rodney Reese

Roy Cherry Julie Rest Gerri Clendening Lisa Rest Marilyn Crall (Creech)

John Davis

Dale Denham

Lois Donehue

Kevin Roth

Keith Rowlands

Gail Rubert

Leah Shafer

Richard Farrell Kathy Shyrock-Anderson

Rebecca Freitag Lin Sidel

Dorothy Furbay

Mike Griffin

Michael R. Spies

Edward Henry

Pete Sweitzer

Debbie Humbert

Michael Travis

Julie Hykes

Doug Wagner

Linda Jordan

April King

Margery Wherley

6. 2016-2017 Adult Education Instructors:

Office/Administrative

John Barr HRD Consultant/Testing Center
 Cheryl Ramos Transitions Coordinator
 Vickie Swaldo Adult Education Secretary

Part-Time Staff

Dan Alteri
 Zac Campbell
 Barb Chew
 Russell Cominsky
 Public Safety Instructor
 Public Safety Instructor

• Allen Daugherty Public Safety Fire Coordinator

• Suzette Dinger Test Proctor

Dana Ely
 Public Safety Instructor
 Public Safety EMS Inst.

Nate Hackenbracht Test Proctor

Tom Hackenbracht
 Samuel Ivkovich
 Tom Locker
 David McConnell
 Robert McGarry
 Joseph Minocchi
 SafeLand USA Instructor
 Public Safety Instructor
 Public Safety Instructor
 Public Safety Instructor
 Public Safety Instructor

Jennifer Mulvaney Test Proctor

John Oliver
 Dale Swaldo
 SafeLand USA Instructor
 SafeLand USA Instructor

Vickie Swaldo Test Proctor

David Wells Public Safety Instructor

James Westfall

• Steven Wright

Public Safety Instructor Public Safety Instructor

ABLE/GED/ESOL Instructors/Staff

- Samantha Crossman
- Tom Donizetti
- Kristen Fluharty
- Bill Hammerstrom
- Kara Jarvis
- Daren Maurer
- Jim Miller
- Megan Miller
- Sandy Noletti
- Ginny Steiner
- Sharon Stocker
- Lisa Swigert
- 7. **2016 Adult Education Part-Time Fees** (Exhibit #5)
- 8. Maintenance Shift Leaders 2016-2017
 - Paula Carter Second Shift
 - Bill Sheldon Third Shift
- b. Contracts:
 - 1. Adopt the Board Resolution #06.21.16.100 Agreement: declaring intent to cooperate with OME-RESA to continue with cooperative services for 2017. (Exhibit #6)
 - 2. Approve AEP Easement & Right of Way (Exhibit #7)
 - 3. 2016-2017 East Central Educational Service Contract (Exhibit #8)
 - ISS/Behavior Management Specialist
 - Attendance Services
 - ABLE/GED Coordinator
 - Managed Technology Services
 - Fiscal Support Liaison Services
 - Alternative School (billed monthly, based on students requiring services)
 - 4. Approve Extension on Tax Abatement Agreement Addendum (Exhibit #9)
 - 5. Approve to Waive 45 Business Days on Tax Abatement Agreement
 Addendum (Exhibit #9)
 - c. Miscellaneous:

1. Approve Textbook/Online/Classroom Resources

- Learning the Medical Office Workflow & SimChart for the Medical Office access code; ISBN: 9780323394239
- Virtual Business: Hotel Online, www.knowledgematters.com
- What Teachers Make, ISBN: 9780425269503
- Move Your Bus; ISBN: 9781501105036
- NCCER Alternative Energy Trainee Guide ISBN-13: 978-0-13-266625-1 Introduction to Alternative Energy Teacher Guide ISBN-10: 0-13-272935-0
- Jamestown Education's Critical Reading Program Series Titles: The Outer Edge, The Wild Side, Critical Reading, Above & Beyond
- NCCER Cabinetmaking Trainee Guide Trainee Guide: 978-0-13-428854-3 Instructor's Guide: 978-0-13-428857-4
- Title: Christmas Jars Author: Jason F. Wright ISBN: 9781590384817
- Geometry Common Core Materials Online resource Author: Mike Patterson Online, Downloaded, Resource Licensure access
- MyiCEV Supplemental Online Resource
 Agriculture Science
 Annual Subscription; Web based/interactive learning modules www.icevonline.org
- 2. Adult Education Course of Study Revisions (due every 5 years for accreditation)
 - Heavy Equipment
 - Medical Office & Billing Specialist
 - Medical Assisting Program

Ayes: Brode, Frantz, Miller, Host, Hostetler, Longacher, Marshall, Picchetti

and Trittt Nays: None Abstain: None Motion Carried: 9-0

Mr. Polen. Director of Curriculum/Instruction and Adult Education updated the BOE on the following:

Adult Education Marketing Video

Mr. Alsept, Superintendent updated the BOE on the following:

- War Memorial Thank You
- Schoenbrunn Community Moravian Church thank you

VIII. ADJOURNMENT:

Mr. Marshall moved and Mr. Tritt seconded to adjourn the meeting at 6:47 p.m.

Ayes: Bowdish, Brode, Frantz, Miller, Host, Hostetler, Marshall, Picchetti

and Trittt

Nays: None Abstain: None Motion Carried: 9-0

Cheryl Pritts
Cheryl Pritts, Treasurer

THE NEXT MEETING OF THE BUCKEYE CAREER CENTER BOARD OF EDUCATION WILL BE ON TUESDAY, JULY 19, 2016 AT 7:00 P.M., IN THE BUCKEYE CAREER CENTER CAFETERIA.