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AUGUST 2022 – JUNE 2023 CALENDAR

Apprenticeship Training Programs Start .......................................August 23, 2022
Full-Time Career Training Programs Start .................................August 24, 2022
Labor Day (No School) .................................................................September 5, 2022
Biddy Races (No Adult Ed Night Classes) ........................................September 8, 2022
High School Open House (No Adult Ed Night Classes) .............November 17, 2022
Thanksgiving Break (No School) ....................................................November 23 – 28, 2022
Christmas Break (No School) .........................................................December 23 – 30, 2022
Classes Resume for Adult Ed .......................................................January 2, 2023
M.L. King Jr. (No School) ...............................................................January 16, 2023
President’s Day (No School) ........................................................February 20, 2023
Adult Ed Open House (For 2023-24 School Year) ......................March 14, 2023
Spring Break (No School) .............................................................April 3 – 7, 2023
High School Open House (No Adult Ed Night Classes) ............April 20, 2023
Memorial Day ..............................................................................May 29, 2023
Adult Ed Open House (For 2023-24 School Year) ......................June 6, 2023

WebCheck Electronic Fingerprinting

Services provided by BCC Adult Education Office

REQU   IRED ITEMS:

• Valid Photo ID (Driver’s License or State issued ID only)
• Social Security Number
• Address where results will be mailed
• Required Ohio Revised Codes: The agency requesting your background check should supply this information to you.
• Payment – We accept cash, personal check, Visa, MasterCard & Discover

NOTE:

Minors must be accompanied by a parent or guardian

COST FOR SERVICE:

FBI $30
BCI $25
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<td>Heating, Ventilating, Air Conditioning, and Refrigeration</td>
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INFORMATION FOR PART-TIME CLASSES

**WITHDRAWAL:**
If you need to withdraw from a part-time course, all but a $10 processing fee will be refunded. Withdrawals must be made no less than three (3) business days before the class is scheduled to begin. No tuition will be refunded if a student withdraws within 3 days of the scheduled start of class or after the class has started.

**BOOKS:**
All books, supplies, and other materials are included in the course cost. Books will be available in the Adult Education Office. The student is responsible for basic tools required. Some exceptions are noted in the course description.

**CERTIFICATES & CEU’s:**
A Certificate of Completion will be awarded to each student who attends 90% of scheduled part-time classes and satisfactorily completes the course. CEU’s are calculated at .1 CEU for every hour spent in class. The student receives the original certificate and the school does not keep a copy. Duplicates can be issued at a cost of $10.

For general information on full-time classes, contact the Adult Education Office at 330-339-2288.

**CLASS CANCELLATION:**
Buckeye Career Center reserves the right to change course locations, schedules, fees, and instructors, or to cancel or delay the start date of any course. Should a cancellation become necessary, fees in full will be refunded by check. Allow 3 weeks for refund to process.

**SCHOOL CLOSINGS:**
Adult classes will meet regularly as scheduled. If conditions require closings, announcements can be heard on the radio after 12:00 noon for our afternoon full-time classes and part-time classes. Many times our Adult Classes are still operating even though the high school has closed. Listen to: WTUZ 99.9FM, WJER 1450AM or WJER 100.9FM. Check out our website and social media for updates as well: www.BuckeyeCareerCenter.org

**FEES:**
Full payment of fees are due at the time of registration. Registration fees can be paid by cash, check, Visa, Mastercard, or Discover. Make check payable to: Buckeye Career Center. Any outstanding balances must be paid in full before registration is allowed for a new class.

**VETERANS & SENIOR CITIZENS – 25% DISCOUNT AT REGISTRATION:**
Veterans and persons over the age of 60 will receive a 25% discount on tuition for some of our part-time vocational classes with proof of age or DD214 papers. This discount is for tuition only and is not valid for books and supplies. Ask the Adult Education Office about eligible classes. Tuition discount must be requested at time of registration.

**CONFIRMATIONS:**
There will be NO notice sent out for classes having sufficient enrollment. If you sign up for a class, prepare to attend the first night. You will only hear from Buckeye Career Center if the class is cancelled. Students will be responsible for remembering starting dates and times.

**TEACHING OPPORTUNITIES:**
Does everyone enjoy your cooking? Are you making crafts as gifts? Do you speak a foreign language? Do you spend your spare time working in your yard or garden? Have you been working at your trade or craft for five or more years? Ever thought about teaching? Contact the Adult Education Office at 330-339-2288 or 1-800-227-1665.
FALL 2022 FULL-TIME CAREER TRAINING PROGRAMS

Buckeye Career Center is accredited by the Commission of the Council on Occupational Education, a national accrediting organization. All Full-Time Career Training Programs are approved by the Ohio Department of Higher Education and may lead to college credit at any Ohio public college. College credit articulation agreements are in place with Kent State University, Akron University, Akron University-Wayne College, and Franklin University.

Career assessment, financial aid for those who qualify, and job assistance are available. Register now for classes beginning in August. Call the Adult Education Office for a detailed brochure or an appointment to apply for a full-time program. $50 non-refundable application fee due at appointment.

For All Full-Time Career Training Programs
Earn College Credits and Industry Credentials!
90%+ of Students Find Jobs Upon Graduation!

Ohio Technical Centers (OTCs), a division of the Ohio Association of Career-Technical Superintendents, are an association of 51 independently operated career technical centers offering educational programs to adults specific to local needs, improving the job skills and professional competencies of Ohio’s workforce. Buckeye Career Center is your local technical center.

These Centers close the gap between urgent, in-demand workplace expectations and worker marketability through accredited programs in skilled trades and credentialed careers and ongoing interaction with local employers. In addition, Ohio Technical Centers facilitate and encourage professional development through a range of customizable services for students, employers, and the broader community. The result is a refreshed, competent, and adaptable talent pool eager to apply their education immediately and for the longer term.

All Ohio Technical Centers programs are approved by the Ohio Department of Higher Education, national accrediting agencies, and specific third-party credentials. In 2021, the Ohio Department of Higher Education reported that 71% of those enrolled in a technical program received a credential, certificate, state license or passed a technical assessment upon completion, and 90% of those completing a technical program found employment.

To learn more about the Ohio Technical Centers, visit ohiotechnicalcenters.com.
Buckeye Career Center follows Federal Guidelines for the return of Title IV Funds.

COSMETOLOGY

This comprehensive program prepares students to sit for the Ohio State Board of Cosmetology examination. Students will learn the following skills: giving a professional shampoo; shaping and cutting hair; coloring, perming, relaxing, and smoothing of the hair; performing a manicure/pedicure; giving a facial; waxing; and applying artificial lashes/extensions, facial makeup, and brow tinting.

August 24, 2022 – May 2023
Tuesday, Wednesday, & Thursday 9:00am – 3:00pm
Tuition: $4,620      Fees: $2,050

Eligible Certifications:
- OHIO STATE BOARD OF COSMETOLOGY LICENSE
- CAREER-TECHNICAL CERTIFICATE
- CPR AND FIRST AID CERTIFICATION

DENTAL ASSISTING

This program prepares students for the clinical procedures and administrative duties necessary to work in a dental office. Students will learn clinical skills such as patient preparation, assisting with patient examinations, equipment set up/sterilization, and dental radiology.

August 24, 2022 – May 2023
Tuesday, Wednesday, & Thursday 9:00am – 3:00pm
Tuition: $4,620      Fees: $2,050

Full-Time Classes

COSMETOLOGY

1500 HOURS
MONDAY-THURSDAY

DENTAL ASSISTING

600 HOURS
TUESDAY-THURSDAY

The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.
HEATING, VENTILATING, AIR CONDITIONING, AND REFRIGERATION

The Heating, Ventilating, Air Conditioning, and Refrigeration program is designed to provide a basic foundation for a student to enter into the HVAC-R industries. Skills from hands-on learning will prepare the students to work in one of many areas: sheet metal fabrication, plumbing, service technician in heating/cooling units, maintenance and installation of refrigeration systems, and installation of residential systems.

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, & Thursday 5:00pm – 9:30pm
Tuition: $4,620 Fees: $2,510

Eligible Certifications:
- EPA Section 608 Refrigerant Technician Certificate
- Classroom Technical Certificate
- CPR and First Aid Certification

Buckeye Career Center follows Federal Guidelines for the return of Title IV Funds. The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

HEAVY EQUIPMENT/CDL A OPERATOR

The Heavy Equipment/CDL A Operator program is designed to teach heavy equipment operation and related subject matter. Students will learn to operate several pieces of equipment by use of simulators and hands-on training and will earn their CDL Class A Operator’s License. This program instructs students in safety on the job including SafeLandUSA Basic Certification, OSHA 10 Hour Certification, CPR and First Aid, and excavation & trenching safety. The student will be prepared for a number of entry level positions in the high paying fields of construction and energy exploration.

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, & Thursday 2:30pm – 9:30pm
Tuition: $6,920 Fees: $6,665

Eligible Certifications:
- Class A Commercial Driver License
- OSHA 10, and SafeLandUSA Basic
- Classroom Technical Certificate
- CPR and First Aid Certification

Buckeye Career Center follows Federal Guidelines for the return of Title IV Funds. The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.
**MEDICAL ASSISTING**

This program prepares students to handle clinical procedures and administrative tasks under the direction of a physician. Subjects include basic anatomy and physiology, medical terminology, medical law, human behavior, and Foundations of Pharmacology. Clinical skills include vital signs, EKG, sterile technique, phlebotomy, immunizations, urinalysis, etc. Administrative tasks include computer applications, ethics, telephone triage, medical records, and EMR/EHR training.

**Eligible Certifications:**

- REGISTERED MEDICAL ASSISTANT (RMA)
- CAREER-TECHNICAL CERTIFICATE
- BASIC LIFE SUPPORT (BLS)

**FULL-TIME**

**DAY CLASS**

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, & Thursday 8:00am – 3:00pm
Tuition: $6,920 Fees: $1,900

**EVENING CLASS**

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, & Thursday 3:00pm – 10:00pm
Tuition: $6,920 Fees: $1,900

**MEDICAL OFFICE & BILLING SPECIALIST**

This program prepares students to maintain medical records, code medical procedures and operations, assist health care professionals, manage the day-to-day operations of a health care provider’s office, and transcribe various medical reports. We offer a comprehensive curriculum covering ICD-10 and CPT coding procedures, in-depth medical terminology, and basic medical accounting, as well as transcription skills.

**Eligible Certifications:**

- CERTIFIED MEDICAL OFFICE ASSISTANT (CMOA)
- CAREER-TECHNICAL CERTIFICATE
- CPR AND FIRST AID CERTIFICATION

**FULL-TIME**

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, & Thursday 8:00am – 3:00pm
Tuition: $6,920 Fees: $1,900

OR

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, & Thursday 3:00pm – 10:00pm
Tuition: $6,920 Fees: $1,900

Buckeye Career Center follows Federal Guidelines for the return of Title IV Funds.

The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.
LAW ENFORCEMENT TRAINING ACADEMY

This program prepares students for a career in law enforcement. Successful graduates will be certified as peace officers by the Ohio Peace Officer Training Commission and may serve as a deputy sheriff, marshal, deputy marshal, or police officer employed by state subdivisions or organizations. The Academy follows the state curriculum mandated by the Ohio Peace Officer Training Commission. Students will gain fundamental knowledge, skills, and abilities in safety, leadership, and employability, as well as training in the Ohio Revised Code and physical fitness.

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, Thursday, & Friday 6:00pm – 10:00pm

Approximately 10 Weekends (Saturdays & Sundays)
Tuition: $5,690 Fees: $1,290

Eligible Certifications:
OHIO PEACE OFFICER CERTIFICATION
STANDARD FIELD SOBRIETY TESTING
SPEED MEASURING DEVICES
QUALIFIED IN FIREARMS
CAREER-TECHNICAL CERTIFICATE
CPR AND FIRST AID CERTIFICATION

UTILITY LINWORKER

Students will learn to set wood poles both manually and with motor driven equipment and climb poles from 10’ to 45’ high. Students will learn to operate a variety of equipment and earn their Class A CDL. Instruction will be given on stringing wire, winding lines, and hanging single and double cross arms. Electrical, telecommunications, and cable lines will be covered.

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, Thursday, & Friday 7:00am – 12:00pm

Tuition: $6,920 Fees: $7,330

Eligible Certifications:
CLASS A COMMERCIAL DRIVER LICENSE
FLAGGER TRAINING
OSHA 10
CAREER-TECHNICAL CERTIFICATE
CPR AND FIRST AID CERTIFICATION

Buckeye Career Center follows Federal Guidelines for the return of Title IV Funds. The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.
FULL-TIME CLASSES

WELDING TECHNOLOGY

This program will cover the welding techniques of oxyfuel cutting, plasma arc cutting, SMAW, GMAW, GTAW, FCAW, intro to pipe welding, blueprint reading, and metallurgy. Students will use advanced welding techniques to design, build, and troubleshoot complex manufacturing solutions. Students will make, cut, and repair various types of metals utilizing different types of welds and interpret project blueprints and specifications while applying an extensive knowledge of materials.

August 24, 2022 – May 2023
Monday, Tuesday, Wednesday, & Thursday  5:00pm – 10:30pm
Tuition: $5,770      Fees:  $3,665

PART-TIME CLASSES

APPRENTICESHIP TRAINING

Machining Apprenticeship
Earn your Certificate of Completion from the Ohio State Apprenticeship Council during this 4-year program. In the machining industry, it’s like earning a Bachelor’s Degree! Learn Machine Theory, Industrial Blueprint Reading, Basic Math through Trigonometry, Geometric Tolerance, and more. Students must be employed in the Machining or Mechanic Industry to enroll.

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Maintenance Mechanic Apprenticeship
Earn your Certificate of Completion from the Ohio State Apprenticeship Council during this 4-year program. In the maintenance mechanic industry, it's like earning a Bachelor’s Degree! Learn Math, Blueprint Reading, Hydraulics, Sheet Metal, Metrology, and Industrial Electricity through Programmable Logistic Controls, Welding, Machining, CPR and First Aid, Troubleshooting, Plumbing, Automotive Repair, and more. Students must be employed in the Machining or Mechanic Industry to enroll.

<table>
<thead>
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<th>Year</th>
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CUSTOMIZED TRAINING FOR BUSINESS AND INDUSTRY

Buckeye Career Center is an approved Center for Training Excellence through the Ohio Department of Higher Education and is committed to providing high quality training and services. A well-trained workforce means a more productive workforce!

We are willing to work one-on-one with employers to design and deliver customized training programs specific to each employer’s needs and requirements. Whether your employees need to update their current skills or acquire a whole new skill set, we can develop the training necessary to meet those needs. Training can be provided one-on-one or in a group setting. Sessions can be conducted at your business, our facility, or at a mutually agreed upon location.

If you are an employer and have workforce training needs, just call and we will work with you directly to develop a program that will meet your specific needs! For additional information contact the Adult Education Office at 330-339-2288 or 1-800-227-1665.

Many courses are also online! Check out what’s available by going to: www.buckeyecareercenter.org/OnlineEducation.aspx
The Buckeye Aspire program assists adults in Tuscarawas County and surrounding areas with beginning and secondary skills in Reading/Math/Language, High School Equivalency test preparation (GED®), English for Speakers of Other Languages (ESOL), and Career and Postsecondary Pathways to include partnered support with Buckeye Career Center’s expanding Adult Diploma Program (ADP) offerings. Guided by their class site instructor, students blend individualized career and education goals with skill progression in their subjects of need.

Buckeye Aspire is a grant-funded program through the Ohio Department of Higher Education that offers FREE CLASSES to participating students. To enroll, individuals need to complete a two-day orientation session at their class site that includes career and education goal mapping and determines starting points in the core subjects. ESOL students only need to attend a single-day orientation. Buckeye Aspire students must be 19 years or older unless school withdrawal approval documentation is provided prior to orientation.

To register for an orientation session or for additional program information, please call Buckeye Aspire Coordinator Nate Hackenbracht at 330-339-2288, ext. 1551 or 1-800-227-1665. Upcoming orientation dates and times can be found on the Buckeye Aspire website: www.buckeyecareercenter.org/Aspire.aspx

The Buckeye Aspire program assists adults in Tuscarawas County and surrounding areas with beginning and secondary skills in Reading/Math/Language, High School Equivalency test preparation (GED®), English for Speakers of Other Languages (ESOL), and Career and Postsecondary Pathways to include partnered support with Buckeye Career Center’s expanding Adult Diploma Program (ADP) offerings. Guided by their class site instructor, students blend individualized career and education goals with skill progression in their subjects of need.

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Qualifying students can earn a state issued high school diploma and career specific technical certification at no cost!

Any adult age 20 or older living in Ohio that does not have a High School Diploma or GED® qualifies to participate in the Adult Diploma Program.

Students will be awarded a high school diploma issued by the Ohio Department of Education after they meet the ACT WorkKeys® level requirements and earn the industry credential associated with their program.

PROGRAMS ELIGIBLE FOR THE ADULT DIPLOMA PROGRAM:

- Auto Tech
- Nail Tech
- Phlebotomy
- STNA

GED® TESTING SITE

As a certified Pearson-VUE Testing Center, Buckeye Career Center offers the official, computer-based GED® test for High School Equivalency (HSE) completion. Prior to testing, all GED® testers need to set up a personalized account on GED.com and complete the online registration process. All four subjects: Reasoning Through Language Arts (RLA), Math, Science, and Social Studies - must be passed for GED® completion.

Testers are not required to take all four subjects on the same day and are encouraged to complete one or two subjects at a time, at their own pace. GED® testers must be at least 19 years of age or 16-18 with the required documentation to test approved in advance by the home school district, the Ohio Department of Education High School Equivalency Office, and GED® Testing Services.

For additional testing and state GED® voucher information, contact the Buckeye Career Center Testing Center and Testing Coordinator Nate Hackenbracht at 330-339-2288, ext. 1551. GED® Testing Services can be reached at 1-877-EXAM-GED.

Transitions Services

A Transitions Coordinator is available to meet individually with GED® testers and Buckeye Aspire students to assist with Career and Postsecondary Education Readiness. The Transitions Coordinator is available to assist with career pathways and training options, resume building, interviewing skills, job search skills, and educational opportunity resources.
# PART-TIME CLASSES

## AUTOMOTIVE

### Basic Automotive Mechanics
Learn the basics of automotive upkeep and repairs including: Checking and topping off fluid levels, preventive maintenance and key items to check, fluids and filter changes, tire repair, tire rotation, changing brakes and more.

- **4 Weeks**
- **WED. Begins 08/24/2022 6:00-10:00pm**
- **$140**

### Automotive Brakes NEW ADP
Students will learn brake system theory and operation. They will learn to diagnose, service, and repair all types of automotive brakes, suspension and steering systems, and ABS braking and traction control systems in preparation to take the Entry Level ASE Certification Exam for Brakes (A5). This course is a combination of classroom and laboratory learning.

- **40 Hours/5 Weeks**
- **MON. & TUES. Begins 08/29/2022 6:00-10:00pm**
- **$480**

### Automotive Electrical/Electronic Systems NEW ADP
Students will learn the operation, diagnosis and service of the electrical, electronic, computer control systems found in today’s automobiles and light trucks. This course will prepare students to take the Entry Level ASE Certification Exam for Electrical/Electronic Systems (A6). This course is a combination of classroom and laboratory learning.

- **40 Hours/5 Weeks**
- **MON. & TUES. Begins 10/10/2022 6:00-10:00pm**
- **$480**

### Automotive Steering and Suspension NEW ADP
Students will learn the operation, diagnosis and service of the steering and suspension systems in cars and light trucks. This course will prepare students to take the Entry Level ASE Certification Exam for Steering and Suspension (A4). This course is a combination of classroom and laboratory learning.

- **40 Hours/5 Weeks**
- **MON. & TUES. Begins 11/14/2022 6:00-10:00pm**
- **$480**

### Automotive Engine Repair NEW ADP
Students will learn general engine diagnosis, engine block assembly, lubrication and cooling systems, cylinder head and valve train diagnosis and repair. This course will prepare students to take the Entry Level ASE Certification Exam for Engine Repair (A1).

- **40 Hours/5 Weeks**
- **MON. & TUES. Begins 01/02/2023 6:00-10:00pm**
- **$480**

Must complete three of four Automotive Classes to qualify for the Adult Diploma Program.

## COMPUTER TECHNOLOGY

### Excel I
Learn and become more confident with changing the appearance of worksheets, formatting, basic formulas and functions, modifying existing worksheets, cut/copy/paste and paste special, charting, absolute references and conditional formatting. The course includes practical hands on examples and shortcuts to improve accuracy and save time.

- **5 Weeks**
- **TUES. Begins 09/06/2022 6:00-9:00pm**
- **$200**
- **Begins 11/15/2022 6:00-9:00pm**
- **Begins 02/14/2023 6:00-9:00pm**

### Excel II
Learn how to use and apply advanced timesaving skills including; IF/SUMIF logical functions, tables, sorting/filtering tools, subtotaling function, VLOOKUP function, summarize data using PivotTables, macros, grouping worksheets, data validation, sharing and collaborating in Excel.

- **5 Weeks**
- **TUES. Begins 10/11/2022 6:00-9:00pm**
- **$135**
- **Begins 01/10/2023 6:00-9:00pm**
- **Begins 03/21/2023 6:00-9:00pm**

### QuickBooks Pro I
This is an introduction to the QuickBooks software with a concentration on customers, vendors and set up. Accounting with no hassle! Students must supply their own flash drive (at least 2G.).

- **5 Weeks**
- **WED. Begins 09/07/2022 6:00-9:00pm**
- **$200**
- **Begins 01/18/2023 6:00-9:00pm**
- **Begins 03/01/2023 6:00-9:00pm**

### QuickBooks Pro II
Continuation of Part I. Analyzing financial data, setting up inventory, sales tax, estimating, customization of forms and letters, and payroll. Students must supply their own flash drive (at least 2G.).

- **5 Weeks**
- **WED. Begins 10/19/2022 6:00-9:00pm**
- **$140**
- **Begins 03/01/2023 6:00-9:00pm**

### SPECIAL INTEREST

#### BAKING & COOKING

### Cake Decorating - I
Skills learned in this class will consist of simple flowers and line decorations. Create stems, floral sprays, sugar molding, piping gel, basket weaves, and assorted designs. Make your next party spectacular. Basic cake decorating kit needed.

- **5 Weeks**
- **MON. Begins 09/12/2022 6:00-9:00pm**
- **$95**
- **Begins 02/27/2023 6:00-9:00pm**

### Cake Decorating - II
Continuation of Part I with more intricate designs and decorations. Learn to prepare that wedding cake! Basic cake decorating kit needed.

- **5 Weeks**
- **MON. Begins 10/17/2022 6:00-9:00pm**
- **$95**
- **Begins 04/10/2023 6:00-9:00pm**

## The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.
**BEEKEEPING**

**Introduction to Beekeeping - Part I**
Learn about beekeeping basics, bee biology, beekeeping equipment, bee diseases, and other related subjects. No experience necessary. Book included.
- **5 Weeks**
  - $60
  - Begins 09/06/2022 6:00-8:00pm
  - Begins 02/28/2023 6:00-8:00pm

**Introduction to Beekeeping - Part II**
This course expands upon concepts covered in Beekeeping-Part I. Course covers bee stings, honey, extracting honey, processing beeswax, specialty equipment, and other related subjects.
- **5 Weeks**
  - $60
  - Begins 10/11/2022 6:00-8:00pm
  - THURS. Begins 04/13/2023 6:00-8:00pm

**DOG GROOMING**

**Beginning Dog Grooming**
Learn the basics of grooming techniques with a focus on safety for you and the pet. Learn the appropriate bathing, drying, and brushing techniques based on the different types of coat. Also learn how to properly trim and file nails. This class is held at the All Paws on Deck Grooming facility located at 22560 OH 751, West Lafayette, Ohio 43845. Participants will need to purchase a grooming kit which can be purchased through All Paws on Deck Grooming (Estimated cost $120).
- **4 Weeks**
  - $75
  - Begins 09/06/2022 6:00-8:00pm
  - Begins 01/10/2023 6:00-8:00pm

**Intermediate Dog Grooming**
Learn how to identify coat types and the proper techniques for using clippers and shears to groom based on that coat type. As well as safety tips on using clippers and shears. This class is held at the All Paws on Deck Grooming facility located at 22560 OH 751, West Lafayette, Ohio 43845. Participants will need to add tools to their basic grooming kit which can be purchased through All Paws on Deck Grooming (Estimated cost $100).
- **6 Weeks**
  - $150
  - Begins 10/04/2022 6:00-8:00pm
  - Begins 02/07/2023 6:00-8:00pm

**Advanced Dog Grooming**
Participants will learn the finer points of completing the grooming process and will practice to become skilled groomers. You will learn the most common breeds and the different styles required to complete the grooming process. Completion of the Basic and Intermediate classes are required to enroll. This class is held at the All Paws on Deck Grooming facility located at 22560 OH 751, West Lafayette, Ohio 43845. Participants will need to purchase additional items for their grooming kit which can be purchased through All Paws on Deck Grooming (Estimated cost $120).
- **6 Weeks**
  - $200
  - TUES. & THURS. Begins 03/28/2023 6:00-8:00pm

**FINE ARTS**

**Guitar for Adults**
Learn the basics of playing guitar, including proper posture and hand position, reading music and rhythms, basic chords and strumming, and more. Students must provide their own guitar for class.
- **6 Weeks**
  - $80
  - Begins 09/13/2022 6:00-8:00pm
  - Begins 01/17/2023 6:00-8:00pm

**Introduction to Line Dancing**
This is for BEGINNERS. You will learn basic steps and some very popular dances.
- **6 Weeks**
  - $50
  - Begins 10/05/2022 6:00-8:00pm
  - Begins 01/11/2023 6:00-8:00pm

**Intermediate Line Dancing**
This is for the line dancers that know the basic steps and want some challenging dances! The dances taught will be labeled by the choreographers as improv.
- **6 Weeks**
  - $50
  - Begins 03/08/2023 6:00-8:00pm

**Digital Photography - Understanding Your Digital Camera and Shooting in Manual Mode**
Learn the fundamentals of photography and the function of the various settings on your digital camera. This class will focus on the basics of photography, focus, exposure, modes, and being comfortable shooting in manual mode. We will also touch on composition and capturing moving subjects. Bring camera and manual.
- **4 Weeks**
  - $55
  - Begins 09/06/2022 6:00-8:00pm
  - Begins 01/10/2023 6:00-8:00pm

**Advancing Your Photography**
Learn to use your photographic skills to “see” the world as picture opportunities. This class will focus on composition, lighting, and finding your photographic style. Advance your knowledge of photography to discover and create great photos.
- **4 Weeks**
  - $55
  - Begins 01/11/2023 6:00-8:00pm

**Editing in Photoshop**
Discover how to use photoshop to edit and transform your photos. This class will focus on photoshop for beginners. You will learn how to import photos, how to get correct color balance, minor touch ups, and some photoshop magic! For example, extending the canvas, head swaps and more! Basic computer skills are required.
- **4 Weeks**
  - $55
  - Begins 01/17/2023 6:00-8:00pm

**Sewing for Survival**
This is for the novice seamstress that just wants to learn the basic hand stitches that are necessary to repair clothing or to make some basic hand sewn projects around the house. A supply list will be provided to participants listing the inexpensive supplies that will be needed to complete the class.
- **4 Weeks**
  - $55
  - Begins 03/07/2023 6:00-8:00pm
**FINANCIAL PLANNING**

**Retirement Planning Today**
You’ve worked hard to provide for your family and save for your future. Learn how to keep more of what you earn and make your money work harder for you. Whether you are just beginning to develop a retirement plan or approaching retirement, you’ll learn practical information you can apply immediately.

- **2 Hours/1 Session**
  - **TUES. Begins 10/04/2022 6:00-8:00pm**
  - **$25**
  - **$15 – Guest of Single Registrant**
  - **05/02/2023 6:00-8:00pm**

**Estate Planning Basics**
Living Trusts, Powers of Attorney, Wills, and Living Wills and Powers of Attorney for Health Care are among the basic tools for estate planning. Consideration of these documents in the context of avoiding probate will be the focus. We will also address the following topics: estate tax, forms of asset ownership, and gifting.

- **2 Hours/1 Session**
  - **TUES. Begins 10/18/2022 6:00-8:00pm**
  - **$25**
  - **$15 – Guest of Single Registrant**
  - **04/18/2023 6:00-8:00pm**

**Financial Wellness**
Building a Foundation for Financial Literacy, Skills, and Confidence. Learn about goal-setting and saving, building a budget, dealing with debt, understanding credit, credit reports and credit scores, and protecting your money. This 5-week course will help you build the skill set you need to manage money and learn to choose the financial products and services that work for you.

- **5 Weeks FREE!**
  - **MON. Begins 10/10/2022 6:00-7:30pm**
  - **04/04/2023 6:00-7:30pm**

**Comprehensive Income Tax**
This 20-lesson course focuses on the majority of the tax forms needed to complete tax returns for yourself and the general public. In the course, students will acquire the knowledge and skills necessary to complete federal income tax returns and research tax issues. With this knowledge, earn extra money as a tax professional.

- **10 Weeks**
  - **MON. & THURS. Begins 09/12/2022 6:30-9:30pm**
  - **$150 Payable to Advantage Tax Group**

**State Tested Nursing Assistant (STNA)**
Students will be prepared for the mandatory State Tested Nurse Aides (STNA) test in a few short weeks. Students will receive hands-on training in a lab setting. Topics covered include infection control, communication and interpersonal skills, safety and emergency procedures, resident rights, roles and responsibilities, older adult care and other topics related to working as an STNA. This class includes 64 hours of classroom/lab instruction and 16 hours of Clinical experiences scheduled individually.

- **80 Hours**
  - **64 Hours/8 Weeks - Classroom, Plus 16 Hours - Clinical Experiences**
  - **Date and Times TBD $850**

**American Heart Association – Heartsaver**
Heartsaver CPR AED teaches you CPR, AED, and choking knowledge. This program is for anyone with limited or no medical training who needs an AHA course completion card.

**American Heart Association – BLS Healthcare Provider**
Designed for those in a medical field. Students will learn single-rescuer and team basic life support for adults, children, and infants. Learn how to recognize life-threatening emergencies, provide high-quality chest compressions, deliver appropriate ventilation, and provide early use of an AED. Course also teaches relief from choking.

**Phlebotomy**
Train to become a phlebotomist. Techniques in the drawing of blood with emphasis on the safety aspects of specimen collections using micro puncture and vein puncture. CPR and First Aid certification is included in this class. Hepatitis B Vaccine strongly recommended. No uniform required. **LIMITED ENROLLMENT.**

- **11 Weeks**
  - **MON. & WED. Begins 09/07/2022 4:00-9:30pm**
  - **$850**

**Nail Technician (216 Hours)**
This program will help prepare students to obtain their licensure by taking the manicuring exam with the Ohio State Board of Cosmetology and Barber Board. Training in nail care procedures and practices including basic as well as advanced manicures and pedicures. Students will learn infection control, anatomy, massage and relaxation techniques, salon operations, cosmetology laws, and more. CPR and First Aid certification will be included in this class. **LIMITED ENROLLMENT.**

- **13 Weeks**
  - **Orientation MON. 09/12/2022 4:00-5:30pm**
  - **$2,500**
  - **By Request -- Call Buckeye at 330-339-2288 Or E-mail: ems@buckeyecareercenter.org**

**Sign Language**
Designed to help people to communicate with the deaf and hearing impaired. This would be an excellent addition for law enforcement agents, emergency medical professionals, first responders, social workers, or anyone working with the public.

- **6 Weeks**
  - **WED. Begins 09/21/2022 6:00-8:00pm**
  - **$100**

**Contact the Dover-Phila Credit Union at 330-364-8874 for more information!**

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**DISCOVER YOUR PASSION**

**LANGUAGES**

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**HEALTH & SAFETY**

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**EMERGENCY MEDICAL SERVICES**

**Call 330-339-2288 or E-mail ems@buckeyecareercenter.org**

**Emergency Medical Responder (EMR)**
The EMR class is a vigorous class setting geared towards firefighters, law enforcement, lifeguards, or other first responders who would be first on scene to initiate care.

- 50 Hours
- $600 at BCC — $625 at Your Site

**Emergency Medical Technician (EMT)**
EMTs can be found working in many different fields from fire departments, private ambulance services, all the way to industrial settings! EMT is a required class on your way to becoming a paramedic! This class includes books, learning materials, online study, certification testing. **Class Prerequisites:** BCI background check to be done at Buckeye.

- 180 Hours
- $1,200 at BCC — $1,350 at Your Site
  - MON. & WED. Begins 09/07/2022 6:00-10:00pm
  - Begins 02/22/2023 6:00-10:00pm

**Advanced Emergency Medical Technician (AEMT)**
Advanced EMT builds off of your EMT certification to allow you to provide basic and limited advanced emergency care during transport of critical and emergent patients who access 911. Advanced EMTs learn basic cardiac monitoring, IV access and medication administration, advanced airway management, along with many other life-saving techniques. **Class Prerequisites:** BCI background check to be done at Buckeye & drug test required. Current Ohio EMT card and BLS Certification also required.

- 272 Hours
- $2,750 at BCC — $2,900 at Your Site
  - TUES. & THURS. Begins 09/13/2022 6:00-10:00pm

**Emergency Vehicle Operations Course (EVOC)**
Proper operation of an emergency vehicle is critical for emergency service providers. This course is designed to enhance safe vehicle operation by stressing theory and principles of defensive driving both in emergency and non-emergency situations. The course includes hands on driving exercises designed to enhance the participant’s ability to operate a vehicle during emergency situation. This course is **REQUIRED** to qualify for Ohio Firefighter I and Firefighter II certifications.

- 16 Hours
- $500

**Industrial First Responder**
Industrial First Responders work in the industrial setting and are first to respond to all incidents that happen within the facility. This class does not carry a NREMT certification; however, it provides your employees with advanced training and first responder tools. CPR is included as part of the class.

- 40 Hours
- $425 at BCC — $450 at Your Site

**Independent Study Continuing Education — All Levels**
We understand many people work afternoon hours or swing shift hours that does not allow them to commit to a Refresher class. An Independent Study course allows you to work through your continuing education hours at your own pace. This class does require one (8 hour) day of hands on skills to complete your hours and an AHA Refresher course.

**Basic** — $300  
**Advanced** — $400  
**Paramedic** — $500

**EMR Refresher #105**
A mix of hands-on skills and lecture will complete your requirements of 15 hours to renew your Ohio EMR certification. This class includes CPR and Ohio Trauma Triage.

- 15 Hours
- $200 at BCC — $225 at Your Site

**EMT Refresher #105**
A mix of hands-on skills and lecture will complete your requirements of 40 hours to renew your Ohio EMT certification. This class covers all required content, CPR and Ohio Trauma Triage.

- 40 Hours
- $400 at BCC — $425 at Your Site

**Advanced Refresher #105**
A mix of hands-on skills and lecture will complete your requirements of 60 hours to renew your Ohio Advanced certification. This class covers all required content and Ohio Trauma Triage.

- 60 Hours
- $500 at BCC — $550 at Your Site

**Paramedic Refresher #105**
A mix of hands-on skills and lecture will complete your requirements of 86 hours to renew your Ohio Paramedic certification. This course includes Ohio Trauma Triage.

- 86 Hours
- $850 at BCC — $900 at Your Site

**FIREFIGHTING**

**Call 330-339-2288 or E-mail fire@buckeyecareercenter.org**

**Volunteer Firefighter #105**
Required by the state of Ohio for all new volunteer firefighters. This course is an introductory course in the areas of basic fire safety and support operations. Minimum age requirement is 18 years of age. Note: Individuals may be admitted who are 17 years of age, provided they have graduated or enrolled in their senior year of high school.

- 16 Hours
- $150

**For other locations, dates, and times, contact the Adult Education Office at 330-339-2288.**
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Duration</th>
<th>Start Date</th>
<th>Time</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level I Transition Firefighter #105</td>
<td>Firefighter Transition course is designed to transition from Volunteer Firefighter to the level of Firefighter I. Students will participate in classroom as well as practical skills instruction. Areas of study include safety, fire behavior, suppression, fire equipment and tools, building construction, rescue, and more. Prerequisite: Volunteer Firefighter certification.</td>
<td>124 Hours</td>
<td>04/2023 NPDF</td>
<td>6:00-10:00pm</td>
<td>$2,000</td>
</tr>
<tr>
<td>Level I Firefighter #105</td>
<td>Firefighter I course covers basic firefighting concepts and skills. Training in safety, fire behavior, suppression, fire equipment and tools, building construction, and rescue are just a few of the topics covered in this course. Upon successful completion of this course students will be eligible to test for Firefighter I certification and be trained for an entry-level position in firefighting.</td>
<td>160 Hours</td>
<td>08/2023 NPDF</td>
<td>Dates and Times TBD</td>
<td>$2,300</td>
</tr>
<tr>
<td>Level II Transition Firefighter #105</td>
<td>Firefighter II Transition course is required to transition from Firefighter Level I to Firefighter Level II. This course builds off of Firefighter I concepts in addition to more specialized areas of study. Students will study vehicle operation, hazardous materials, fire control, rescue, operations and command, inspections, and more. Prerequisite: Firefighter Level I certification.</td>
<td>84 Hours</td>
<td>08/2023 NPDF</td>
<td>Dates and Times TBD</td>
<td>$1,200</td>
</tr>
<tr>
<td>Level I plus Level II Firefighter #105</td>
<td>Firefighter I and II course allows a candidate to complete all of the requirements of both Level I and Level II Firefighter in a single course. Training in safety, fire behavior, suppression, fire equipment and tools, building construction, and rescue are just a few of the topics covered in this course concepts in addition to more specialized areas of study. Students will study vehicle operation, hazardous materials, fire control, rescue, operations and command, inspections, and more. Candidates must pass a physical to participate.</td>
<td>244 Hours</td>
<td>05/2023 NPDF</td>
<td>6:00-9:00pm</td>
<td>$3,200</td>
</tr>
<tr>
<td>Inventor Introduction to Solid Modeling</td>
<td>The Inventor training course provides you with an understanding of the parametric design philosophy through a hands-on, practice-intensive curriculum. You will learn the key skills and knowledge required to design models using Autodesk Inventor, starting with conceptual sketching, through to solid modeling, assembly design, and drawing production.</td>
<td>8 Weeks</td>
<td>MON. Begins 10/24/2022</td>
<td>6:00-9:00pm</td>
<td>$400</td>
</tr>
<tr>
<td>Inventor Beginning Assembly Modeling</td>
<td>The Autodesk Inventor Beginning Assembly Modeling training course builds on the skills acquired in the Autodesk Inventor Introduction to Solid Modeling training courses to take students to a higher level of productivity when creating and working with assemblies. Prerequisite: Inventor Introduction to Solid Modeling.</td>
<td>8 Weeks</td>
<td>MON. Begins 01/02/2023</td>
<td>6:00-9:00pm</td>
<td>$400</td>
</tr>
<tr>
<td>Basic Shop Math</td>
<td>Learn basic math so you can improve your opportunities in jobs, education and life! Add, subtract, multiply, divide, fractions, decimals, percentages, ratios, and proportions.</td>
<td>5 Weeks</td>
<td>TUES. Begins 08/23/2022</td>
<td>6:00-10:00pm</td>
<td>$120</td>
</tr>
<tr>
<td>Intro to CNC Machining</td>
<td>Learn CNC programming using a FANUC Simulator, use G and M codes, use basic machining practices to write programs for the simulator to make parts from supplied drawings. Students will use Edition 3 CNC Programming Handbook as a reference for programming. Potential to use a CNC Machine to make simple parts from supplied prints.</td>
<td>9 Weeks</td>
<td>TUES. Begins 12/20/2022</td>
<td>6:00-10:00pm</td>
<td>$360</td>
</tr>
<tr>
<td>Forklift Training</td>
<td>Receive hands-on training, including new OSHA standards for forklift operation in this one-evening workshop. Complete the training, pass the test, and receive a certification card. LIMITED ENROLLMENT. Training can be provided on-site at your workplace or at Buckeye Career Center’s campus. Call for pricing of customized, on-site classes.</td>
<td>1 Evening</td>
<td>WED. 6:00-9:00pm</td>
<td>09/14/2022</td>
<td>$40</td>
</tr>
<tr>
<td>House Wiring</td>
<td>Basics of theory and hands-on practice of home wiring. Wiring materials, outlets, switch boxes, service installation, roughing, wire sizes, code application, and finish wiring will be covered. Tool list will be provided at registration.</td>
<td>10 Weeks</td>
<td>WED. Begins 09/14/2022</td>
<td>6:00-9:00pm</td>
<td>$350</td>
</tr>
</tbody>
</table>
Hydraulics - Basic Principles
Principles of power transfer through liquids and compressed air. Standard components and applications in typical systems, pipes, fittings and seals, simple and compound pressure, reducing and directional valves.
10 Weeks
$480

TUES. Begins 11/29/2022 6:00-10:00pm

Hydraulics - Advanced Principles
Continuation of Basic Hydraulics.
5 Weeks
$240

WED. Begins 04/12/2023 6:00-10:00pm

Industrial Blueprint Reading
Designed for the beginner. Limited to the industrial and machining trades. Helpful for welders, machinists, and industrial electricians. Sketching and oblique projects will also be taught.
8 Weeks
$350

TUES. Begins 09/27/2022 6:00-10:00pm

Industrial Electricity I
Complex A/C Circuits; sequencing; lockouts; troubleshooting; mixed voltages and motor loads; dashpot and motor-driven timers, voltage, and current measurements. A/C and D/C Circuits.
12 Weeks
$440

TUES. Begins 08/23/2022 6:00-10:00pm

Industrial Electricity II
Prerequisite is Industrial Electricity I.
12 Weeks
$440

TUES. Begins 11/15/2022 6:00-10:00pm

Industrial Electricity III - Programmable Logic Controls
Introduction to PLC's (Programmable Logic Controls). Prerequisite is Industrial Electricity I and II.
12 Weeks
$440

TUES. Begins 02/14/2023 6:00-10:00pm

Machine Trades I
Basic instruction and demonstration of the lathe, milling machine, drill press, grinder, saw, and shaper. Fundamentals of measurement and measuring instruments are included. Shop standards, shop practice, and shop safety are stressed throughout. SAFETY GLASSES REQUIRED.
12 Weeks
$440

WED. Begins 11/16/2022 6:00-10:00pm

Machine Trades II
Stressing speed and feed requirements, blueprint notations, threads and thread standards, proper alignment, and indicating of mill table, spindle, and vises. Gears and belts will be included. SAFETY GLASSES REQUIRED.
10 Weeks
$240

WED. Begins 11/09/2022 6:00-10:00pm

Metrology - Measuring & Calibration
Use a variety of measuring instruments. Includes angularity, dimensioning, degrees, radians, grinds, external and internal calipers, depth gauges, gear tooth calipers, micrometers, vernier scales, microscopes, comparators, optical flat, lasers, surface indicators, and more.
8 Weeks
$420

TUES. Begins 02/14/2023 6:00-10:00pm

Plumbing
Learn plumbing theory and techniques. Instruction will include threaded pipes, waste systems, water heater installation, and plastic, galvanized, copper, and black gas pipe procedures. Tool list will be provided at registration. SAFETY GLASSES REQUIRED.
5 Weeks
$200

WED. Begins 09/21/2022 6:00-10:00pm

Begins 01/11/2023 6:00-10:00pm

Begins 04/12/2023 6:00-10:00pm

Basic Small Engine Repair
Learn repair work on small horsepower 2 and 4 cycle engines used in power lawn and garden tractors, bush saws, weed eaters, chain saws, rototillers, and snow blowers. This is basic engine repair on external parts.
10 Weeks
$325

TUES. Begins 09/13/2022 6:00-9:00pm

Advanced Small Engine Repair
Continuation of basic repair class, basic engine rebuilding, 2 cycle tear down.
10 Weeks
$225

TUES. Begins 01/10/2023 6:00-9:00pm

Welding I
This introductory course will expose students to the skills of welding using various welding processes. Students will learn electrode identification (E6013 and E7018), weld joint design, fillet and groove welds, and weld symbols. Students will also be exposed to the processes of oxyacetylene, carbon arc cutting, plasma cutting, and gas metal arc welding. Safety will be emphasized. Safety glasses, leather gloves, chipping hammer, long sleeves, close-toed leather boots, and welding helmet required.
10 Weeks
$700

TUES. & THURS. Begins 09/06/2022 6:00-9:30pm

Welding II
Welding I is a prerequisite. Use learned skills from Welding I to now be introduced to the welding processes of GMAW and GTAW while working with aluminum stainless steel. A brief review of weld symbols is included.
10 Weeks
$350

WED. Begins 01/25/2023 6:00-10:00pm

The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.
**PART-TIME CLASSES**

**Welding – Short Course**
This course will train non-welders to weld and will train current welders with new and additional skills. A certificate of completion will be given to each student. One welding certification test is included with this course.

10 Weeks

MON. – THURS.

Scheduled Dates are TBA

$1,150

**SafelandUSA Basic**
An essential course for any employee that is new to the oil and gas petrochem industry that will consistently be working in plant, dockside, onshore, or offshore facilities. This is required for any employee of a company that does exploration, production, drilling, and/or refining work for any of the leading operators. Whether you plan to drive a truck, work in landscape reclamation, heavy equipment operation, or drill work, you need this course!

$170

8 Hour Training – Call to Schedule

**TRUCK DRIVER TRAINING**

American Professional Truck Driving School And U.S. America CDL Test Site
Develop the skills necessary for safe operation of a tractor/trailer on the road and pass the CDL road test. American Professional Truck Driving School offers you hands-on training with small classes to assure you maximum personalized instruction.

**CDL TEST (PRETRIP, SKILLS, AND ON-ROAD INSTRUCTION)**

To register for class, contact Lewis (Red) Higgenbotham, owner
at 740-254-9313 or E-mail americantruckschool@aol.com

**MOTORCYCLE RIDING**

Motorcycle Rider’s Education Course – Register Early!
Must present a valid Temporary Instruction Permit Identification Card (TIPIC) to attend a Motorcycle Ohio class. Credit card required for online registration payment.

To register for class, go to www.motorcycle.ohio.gov
For any information, call Motorcycle Ohio at 1-800-837-4337

**TESTING SERVICES**

**Pearson VUE**
The test center at Buckeye Career Center in New Philadelphia, Ohio is the go-to Pearson VUE testing site for hundreds of testers a year across East Central Ohio and beyond, with our most-frequent testers completing the Ohio Assessments for Educators (OAE), the GED® for High School Equivalency, American Medical Technologists (AMT), CompTIA (for Information Technology), and dozens of other certification and licensure exams offered through the extensive Pearson VUE testing catalog. Testers register for and schedule their test through their respective exam’s official site, which pairs with the testing center availability at Buckeye Career Center.

**ACT WorkKeys®**
ACT WorkKeys® is a job skills assessment system that helps employers select, hire, train, develop, and retain a high-performance workforce. This series of computer-based assessments measures functional skills as part of ACT’s Work Readiness System. ACT WorkKeys® has helped millions of people in high schools, colleges, professional associations, businesses, and government agencies build their skills to increase global competitiveness and develop successful career pathways. Successful completion of ACT WorkKeys assessments in Applied Mathematics, Graphic Literacy, and Workplace Documents is utilized at Buckeye Career Center for enrollment into its full-time programs, Adult Diploma Program (ADP) requirements, and can also lead to earning ACT’s National Career Readiness Certificate (NCRC).

**Other Services**
Buckeye Career Center is also the area’s testing location for Fire and EMS certifications, EPA 608 (HVAC+R), Certiport’s Adobe and Microsoft credentialing, and partners with Ed-2-Go (Cengage Learning) for home-based and self-paced online skill enhancement course opportunities. Ed-2-Go course offerings and information is available online at careertraining.ed2go.com/buckeye.

For additional Buckeye Career Center testing questions and offerings, please call Testing Center Coordinator Nate Hackenbracht at 330-339-2288, ext. 1551.
The Ohio Department of Higher Education (ODHE) awarded Buckeye Career Center funds under the Short-Term Certificate Grant Program to provide grants to students enrolled in certificate programs to meet the in-demand needs of our Regional business and industries. This grant is designed to support students with demonstrated financial need in obtaining a certificate less than 30 credit hours, or 900 seat hours, and that can be completed in less than one year while providing a one-time grant of up to $2,000 to assist with tuition and fees in one of these short-term certificates. This grant is to be used only for tuition and fees (does not include the cost of books and supplies) and is a limited fund that will be awarded until funds are exhausted.

**TO BE CONSIDERED, INTERESTED STUDENTS MUST:**
- Be an Ohio resident.
- Submit the Short-Term Certificate Grant Application.
- Plan to enroll in one of the certificates listed below at Buckeye Career Center.
- Certify that you have a financial need for this grant. Financial need may be because of unemployment or underemployment (working in low paying or low skill jobs) or simply lacking resources to fully meet all your current expenses.

**ELIGIBLE CERTIFICATES**

<table>
<thead>
<tr>
<th>Program</th>
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<tbody>
<tr>
<td>CNC Machining</td>
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<tr>
<td>Dental Assistant</td>
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<tr>
<td>EMT-Basic</td>
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<tr>
<td>Advanced EMT</td>
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<tr>
<td>Industrial Electricity I</td>
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<tr>
<td>Industrial Electricity II</td>
</tr>
<tr>
<td>Industrial Electricity III</td>
</tr>
<tr>
<td>Basic Police Academy</td>
</tr>
<tr>
<td>Firefighter 1</td>
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<tr>
<td>Firefighter 2</td>
</tr>
<tr>
<td>Auto Tech (Brakes)</td>
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<tr>
<td>Auto Tech (Basic Repair)</td>
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<tr>
<td>Auto Tech (Electrical)</td>
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<tr>
<td>Auto Tech (Steering/Suspension)</td>
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<tr>
<td>Welding Technology (FT)</td>
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<tr>
<td>Welding Short Course</td>
</tr>
</tbody>
</table>

**CERTIFICATION:** I certify that all statements made in this application are true, complete and accurate to the best of my knowledge.

- By checking the box and signing below, you are certifying that you have financial need for this grant.

**COMPLETE THIS FORM AND RETURN:**

- **By Fax:** 330-308-8958
- **By Mail:** Buckeye Career Center Adult Education, 545 University Dr NE, New Philadelphia, OH 44663
- **In Person:** Buckeye Career Center Adult Education Office

Direct questions to the Adult Education Office at 330-339-2288, Ext 1502 or email srippeth@buckeyecareercenter.org

**MAKE A DIFFERENCE • BE THE CHANGE • GIVING BEGINS WITH YOU**

As an advocate of Adult Education, donations can be made to:
The Stark Community Foundation for the benefit of Friends of Adult Education

**FRIENDS OF ADULT EDUCATION**

Friends of Adult Education raises funds to assist adults in attending Buckeye Career Center. The opportunity to attend Adult Education to attain increased job stability comes with expenses that are daunting for many. Adults wishing to further their education find it difficult to balance work, family, and the added expense of tuition. Unfortunately, subsidized funds for training have all but disappeared. We often come across instances where financial challenges within a family curtails the education of promising students. It is the mission of Friends of Adult Education to make it possible for adults to continue their education. This, in turn, leads to a local economy where they can give back to our culture and civic life.

We encourage you to learn more about this fund at www.faebcc.com

**FRIENDS OF ADULT EDUCATION**

P.O. BOX 132
NEW PHILADELPHIA, OH 44663
Enrollment Information:
Any person 16 years of age or older may register for Adult Ed. classes at Buckeye Career Center. Persons currently enrolled in high school must have permission from the Adult Education Supervisor before registering for an Adult Ed. Class. Tuition must be paid in full at the time of registration. Tools, some supplies, and materials are NOT covered in the fees. Enrollees are expected to furnish their own protective clothing and safety wear. Each enrollee shall agree to abide by the rules and regulations of the Board of Education, and each enrollee is hereby informed that his/her enrollment is voluntary and neither the Board of Education nor any member of the school staff shall be held responsible for injury resulting from the enrollee’s action or conduct. Withdrawals must be made no less than three (3) business days prior to the start of class. All but a $10 processing fee will be refunded for withdrawals made timely. No tuition will be refunded if a student does not withdraw prior to the start of class.
Buckeye Career Center 2022
ADULT EDUCATION CATALOG 2023

www.buckeyecareercenter.org
545 University Drive NE • New Philadelphia, OH 44663
Phone 330-339-2288 or 1-800-227-1665 • Fax 330-308-8958
A UNIVERSITY SYSTEM OF OHIO PROVIDER

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