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For All Full-Time Career Training Programs

Earn College Credits and Industry Credentials!

February 23rd, 2021 and June 8th, 2021

$50 APPLICATION FEE WAIVED FOR THOSE ATTENDING!

90%+ of Students Find Jobs Upon Graduation!
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<td>Industrial Blueprint Reading</td>
<td>09.29.2020</td>
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<td>Industrial Electricity I</td>
<td>08.25.2020</td>
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**INDUSTRY & ENGINEERING**

**FALL TERM** 11.17.2020  **WINTER TERM** 02.23.2021  **SPRING TERM**  25

**Machine Shop I**  09.14.2020  **Machine Shop II**  03.01.2021

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**Phlebotomy**  09.14.2020  **TBA - call for info**  28

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**AHA — Heartsaver**  by request  30

**AHA — BLS Healthcare Provider**  by request  30

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**AHA HeartSaver CPR & AED**  by request  32

**AHA HeartSaver 1st Aid, CPR & AED**  by request  32

**AHA Friends & Family CPR**  by request  32

**AHA HeartSaver Bloodborne Pathogens**  by request  32

**AHA HeartSaver 1st Aid**  by request  32

**AHA HeartSaver 1st Aid, CPR, AED, Bloodborne Pathogens**  by request  32

**Emergency Medical Responder (EMR)**  by request  30

**Emergency Medical Technician (EMT)**  by request  30

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**Industrial First Responder**  by request  31

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**EMR Refresher #105**  by request  31

**EMT Refresher #105**  by request  31

**Advanced Refresher #105**  by request  31

**Paramedic Refresher #105**  by request  31

**Volunteer Firefighter #105**  by request  33

**Level I Transition Firefighter #105**  by request  33

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**Miscellaneous**

**Truck Driver Training**  by request  34

**Motorcycle Rider’s Education Course**  by request  34

The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.
INFORMATION FOR PART-TIME CLASSES

WITHDRAWAL:
If you need to drop a part-time course, all but a $10 processing fee will be refunded. Withdrawals must be made no less than three (3) business days before the class is scheduled to begin. No tuition will be refunded if a student withdraws within 3 days of the scheduled start of class.

BOOKS:
All books, supplies, and other materials are included in the course cost. Books will be available in the Adult Education Office. The student is responsible for basic tools required. Some exceptions are noted in the course description.

CERTIFICATES & CEUs:
A Certificate of Completion will be awarded to each student who attends 90% of scheduled short-term classes and satisfactorily completes the course. CEU’s are calculated at .1 CEU for every hour spent in class. The student receives the original certificate and the school does not keep a copy. Duplicates can be issued at a cost of $10.

For general information on full-time classes, contact the Adult Education Office at 330-339-2288.

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CLASS CANCELLATION:
Buckeye Career Center reserves the right to change course locations, schedules, fees, and instructors, or to cancel or delay the start date of any course. Should a cancellation become necessary, fees in full will be refunded by check. Allow 3 weeks for refund.

SCHOOL CLOSINGS:
Adult classes will meet regularly as scheduled. If conditions require closings, announcements can be heard on the radio after 12:00 noon for our afternoon full-time classes and part-time classes. Many times our Adult Classes are still operating even though the high school has closed. Listen to: WJER 1450AM or WJER 100.9FM. Check out our website for updates as well: www.BuckeyeCareerCenter.org

FEES:
Any money you owe to Buckeye Career Center must be paid in full before registering for a new class. Full payment of fees must be received before entering your name on the class roster. At registration, make check payable to Buckeye Career Center.

VETERANS & SENIOR CITIZENS - 25% DISCOUNT AT REGISTRATION:
Veterans and persons over the age of 60 will receive a 25% discount on tuition for some of our short-term vocational classes with proof of age or DD214 papers. This discount is for tuition only and is not valid for books and supplies. Ask the Adult Education office about eligible classes. Tuition discount must be requested at time of registration.

CONFIRMATIONS:
There will be NO notice sent out for classes having sufficient enrollment. If you sign up for a class, prepare to attend the first night. You will only hear from us if the class is cancelled. Students will be responsible for remembering starting dates and times.

TEACHING OPPORTUNITIES:
Does everyone enjoy your cooking? Are you making crafts as gifts? Do you speak a foreign language? Do you spend your spare time working in your yard or garden? Have you been working at your trade or craft for five or more years? Ever thought about teaching? Contact the Adult Education Office at 330-339-2288 or 1-800-227-1665.

BUCKEYE CAREER CENTER
ADULT EDUCATION
Mission Statement
To serve the community by empowering people, of all ages, to discover their passion and prepare for their future through career and technical education.
FRIENDS OF ADULT EDUCATION

Friends of Adult Education raises funds to assist adults in attending Buckeye Career Center. The opportunity to attend Adult Education to attain increased job stability comes with expenses that are daunting for many. Adults wishing to further their education find it difficult to balance work, family, and the added expense of tuition. Unfortunately, subsidized funds for training have all but disappeared. We often come across instances where financial challenges within a family curtails the education of promising students. It is the mission of Friends of Adult Education to make it possible for adults to continue their education. This, in turn, leads to a local economy where they can give back to our culture and civic life.

We encourage you to learn more about this fund at www.faebcc.com

As an advocate of Adult Education, donations can be made to:
The Stark Community Foundation for the benefit of Friends of Adult Education. All donations are tax deductible.

FALL 2020 FULL-TIME CAREER TRAINING PROGRAMS

Buckeye Career Center is accredited by the Commission of the Council on Occupational Education, a national accrediting organization. All Full-Time Career Training Programs are approved by the Ohio Department of Higher Education and may lead to college credit at any Ohio public college. College credit articulation agreements are in place with Kent State University, Akron University, Akron University-Wayne College, and Franklin University.

Career assessment, financial aid for those who qualify, and job assistance are available. Register now for classes beginning in August. Call the Adult Education Office for a detailed brochure or an appointment to apply for a full-time program. $50 non-refundable application fee due at appointment.

Discover your passion. Prepare for your future!

For All Full-Time Career Training Programs

“THE ONE YEAR OPTION”
Earn College Credits and Industry Credentials
90%+ of Students Find Jobs Upon Graduation!

These programs are approved for Title IV financial aid and Veterans training benefits.

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COSMETOLOGY

This comprehensive program prepares students to sit for the Ohio State Board of Cosmetology examination. Students will learn the following skills: giving a professional shampoo; shaping and cutting hair; coloring, perming, relaxing, and smoothing of the hair; performing a manicure/pedicure; giving a facial; waxing; and applying artificial lashes/extension, facial makeup, and brow tinting.

August 25, 2020 – May 2022
Tuesday, Wednesday, & Thursday 3:00pm – 10:30pm
Tuition: $11,250    Fees: $2,500

Eligible Certifications:
- OHIO STATE BOARD OF COSMETOLOGY LICENSE
- CAREER-TECHNICAL CERTIFICATE
- CPR/FIRST AID CERTIFICATION

DENTAL ASSISTING

This program prepares students for the clinical procedures and administrative duties necessary to work in a dental office. Students will learn clinical skills such as patient preparation, assisting with patient examinations, equipment set up/sterilization, and dental radiology.

August 24, 2020 – May 2021
Tuesday, Wednesday, & Thursday 9:00am – 3:00pm
Tuition: $4,500    Fees: $2,000

Eligible Certifications:
- CERTIFIED OHIO DENTAL ASSISTANT (CODA) License
- RADIOLOGY LICENSE
- CAREER-TECHNICAL CERTIFICATE
- CPR/FIRST AID CERTIFICATION

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HEATING, VENTILATING, AIR CONDITIONING, AND REFRIGERATION

The Heating, Ventilating, Air Conditioning, and Refrigeration program is designed to provide a basic foundation for a student to enter into the HVAC-R industries. Skills from hands-on learning will prepare the students to work in one of many areas: sheet metal fabrication, plumbing, service technician in heating/cooling units, maintenance and installation of refrigeration systems, and installation of residential systems.

August 24, 2020 – May 2021
Monday, Tuesday, Wednesday, & Thursday    5:00pm – 9:30pm
Tuition: $4,500     Fees: $2,450

HEAVY EQUIPMENT/CDL A OPERATOR

The Heavy Equipment/CDL A Operator program instructs students in safety on the job including SafeLandUSA Basic Certification, OSHA 10 Hour Certification, CPR, First Aid, and Excavation and Trenching Safety. Students will learn to operate several pieces of equipment by use of simulators and hands-on training and will earn their Class A CDL.

August 24, 2020 – May 2021
Monday, Tuesday, Wednesday, & Thursday    2:30pm – 9:30pm
Tuition: $6,750     Fees: $6,500

Eligible Certifications:

- EPA 608 REFRIGERANT TECHNICIAN
- CAREER-TECHNICAL CERTIFICATE
- CPR/FIRST AID CERTIFICATION

Eligible Certifications:

- CLASS A COMMERCIAL DRIVER LICENSE (CDL)
- OSHA 10, AND SAFLANDUSA BASIC
- CAREER-TECHNICAL CERTIFICATE
- CPR/FIRST AID CERTIFICATION

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MEDICAL ASSISTING

This program prepares students to handle clinical procedures and administrative tasks under the direction of a physician. Subjects include basic anatomy and physiology, medical terminology, medical law, human behavior, and Foundations of Pharmacology. Clinical skills include vital signs, EKG, sterile technique, phlebotomy, immunizations, urinalysis, etc. Administrative tasks include computer applications, ethics, telephone triage, medical records, and EMR/EHR training.

August 24, 2020 – May 2021

**DAY CLASS**
Monday, Tuesday, Wednesday, & Thursday 8:00am – 3:00pm
Tuition: $6,750  Fees: $1,850

**EVENING CLASS**
August 24, 2020 – May 2021
Monday, Tuesday, Wednesday, & Thursday 3:00pm – 10:00pm
Tuition: $6,750  Fees: $1,850

Eligible Certifications:
- REGISTERED MEDICAL ASSISTANT (RMA)
- CAREER-TECHNICAL CERTIFICATE
- CPR/First Aid Certification

MEDICAL OFFICE & BILLING SPECIALIST

This program prepares students to maintain medical records, code medical procedures and operations, assist health care professionals, manage the day-to-day operations of a health care provider’s office, and transcribe various medical reports. We offer a comprehensive curriculum covering ICD-10 and CPT coding procedures, in-depth medical terminology, and basic medical accounting, as well as transcription skills.

August 24, 2020 – May 2021

Monday, Tuesday, Wednesday, & Thursday 8:00am – 3:00pm
Tuition: $6,750  Fees: $1,850
LAW ENFORCEMENT TRAINING ACADEMY

This program prepares men and women for a career in law enforcement. Successful graduates will be certified as peace officers by the Ohio Peace Officer Training Commission and may serve as a deputy sheriff, marshal, deputy marshal, or police officer employed by state subdivisions or organizations. The Academy follows the state curriculum mandated by the Ohio Peace Officer Training Commission. Students will gain fundamental knowledge, skills, and abilities in safety, leadership, and employability as well as training in the Ohio Revised Code and physical fitness.

August 31, 2020 – May 2021
Monday, Tuesday, Wednesday, Thursday, & Friday   6:00pm – 10:00pm
Approximately 10 Weekends (Saturdays and Sundays)
Tuition: $5,550   Fees: $1,250

UTILITY LINELINEMAN

Students will learn to set wood poles both manually and with motor driven equipment and climb poles from 10' to 45' high. Students will learn to operate a variety of equipment and earn their Class A CDL and Line Mechanic Certification. Instruction will be given on stringing wire, winding lines, and hanging single and double cross arms. Electrical, telecommunications, and cable lines will be covered.

August 24, 2020 – May 2021
Monday, Tuesday, Wednesday, & Thursday   7:00am – 12:30pm
Tuition: $5,625   Fees: $4,350

Eligible Certifications:
- Ohio Peace Officer Certification
- Standard Field Sobriety Testing
- Speed Measuring Devices
- Qualified in Firearms
- Career-Technical Certificate
- CPR/First Aid Certification

Eligible Certifications:
- American Electric Power Line Mechanic Certification & Class A Commercial Driver License (CDL)
- Flagger Training, OSHA 10
- Career-Technical Certificate
- CPR/First Aid Certification

Buckeye Career Center follows Federal Guidelines for the return of Title IV Funds.

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WELDING TECHNOLOGY

This course will cover the welding techniques of Oxyfuel cutting, Plasma Arc cutting, SMAW, GMAW, GTAW, FCAW, intro to pipe welding, blueprint reading, AutoCAD, FANUC Arm Robotic Welding, and Metallurgy.

August 24, 2020 – May 2021
Monday, Tuesday, Wednesday, & Thursday 5:00pm – 10:30pm
Tuition: $5,625 Fees: $3,575

Eligible Certifications:
SMAW, GMAW, GTAW, FCAW
CAREER TECHNICAL CERTIFICATE
CPR/FIRST AID CERTIFICATION

Machining Apprenticeship
Earn your Certificate of Completion from the Ohio State Apprenticeship Council during this 4-year program. In the machining industry, it’s like earning a Bachelor’s Degree! Learn Machine Theory, Industrial Blueprint Reading, Basic Math through Trigonometry, Geometric Tolerance, and more. Students must be employed in the Machining or Mechanic Industry to enroll to work toward their journey card.

- Year 1 – Wednesday 6:00-10:00pm Begins 08/26 $1,450
- Year 2 – Tuesday 6:00-10:00pm Begins 08/25 $1,350
- Year 3 – Thursday 6:00-10:00pm Begins 08/27 $1,430
- Year 4 – Tuesday 6:00-10:00pm Begins 08/25 $1,480

Maintenance Mechanic Apprenticeship
Earn your Certificate of Completion from the Ohio State Apprenticeship Council during this 4-year program. In the maintenance mechanic industry, it’s like earning a Bachelor’s Degree! Learn Math, Blueprint Reading, Hydraulics, Sheet Metal, Metrology, and Industrial Electricity through Programmable Logistic Controls, Welding, Machining, CPR and First Aid, Troubleshooting, Plumbing, Automotive Repair, and more. Students must be employed in the Machining or Mechanic Industry to enroll to work toward their journey card.

- Year 1 – Tuesday 6:00-10:00pm Begins 08/25 $1,480
- Year 2 – Tuesday 6:00-10:00pm Begins 08/25 $1,350
- Year 3 – Wednesday 6:00-10:00pm Begins 08/26 $1,400
- Year 4 – Wednesday 6:00-10:00pm Begins 08/26 $1,300

CUSTOMIZED TRAINING FOR BUSINESS AND INDUSTRY

Training is available on hundreds of topics, specifically designed to meet your needs. Training is offered in a wide variety of job classifications including administrative, computer, supervisory, health care, and industrial trades. Buckeye Career Center offers affordable, flexible, and high-quality training and consulting. Sessions can be conducted at your business, our facility, or at a mutually agreed upon location. Receive a quick response to inquiries and requests. For additional information, contact the Adult Education Office at 330-339-2288 or 1-800-227-1665.
The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

**PART-TIME CLASSES**

**COMPUTER TECHNOLOGY**

Classes available on request and on site for companies. Call for information 330-339-2288, option 4

Many courses are also online! Check out what’s available by going to: www.buckeyecareercenter.org/OnlineEducation.aspx

**AutoCAD**

Draw and develop plans and blueprints using a computer. Fast-paced class. Must have keyboarding skills and introductory knowledge of computer. Basic drafting and access to CAD a plus.

6 Weeks
$250

**Inventor Introduction to Solid Modeling**

The Inventor training course provides you with an understanding of the parametric design philosophy through a hands-on, practice-intensive curriculum. You will learn the key skills and knowledge required to design models using Autodesk Inventor, starting with conceptual sketching, through to solid modeling, assembly design, and drawing production.

8 Weeks
$400

**Excel I**

Learn and become more confident with changing the appearance of worksheets, formatting, basic formulas and functions, modifying existing worksheets, cut/copy/paste and paste special, charting, absolute references and conditional formatting. The course includes practical hands on examples and shortcuts to improve accuracy and save time.

5 Weeks
$200

**Excel II**

Learn how to use and apply advanced timesaving skills including; IF/SUMIF logical functions, tables, sorting/filtering tools, subtotating function, VLOOKUP function, summarize data using PivotTables, macros, grouping worksheets, data validation, sharing and collaborating in Excel.

5 Weeks
$135

**QuickBooks Pro I**

This is an introduction to the QuickBooks software with a concentration on customers, vendors and set up. Accounting with no hassle! Students must supply their own flash drive (at least 2G.).

5 Weeks
$200

**QuickBooks Pro II**

Continuation of Part I. Analyzing financial data, setting up inventory, sales tax, estimating, customazation of forms and letters, and payroll. Students must supply their own flash drive (at least 2G.).

5 Weeks
$140

**SPECIAL INTEREST**

**BAKING & COOKING**

**Cake Decorating - I**

Skills learned in this class will consist of simple flowers and line decorations. Create stems, floral sprays, sugar molding, piping gel, basket weaves, and assorted designs. Make your next party spectacular. Basic cake decorating kit needed.

5 Weeks
$95

**Cake Decorating - II**

Continuation of Part I with more intricate designs and decorations. Learn to prepare that wedding cake! Basic cake decorating kit needed.

5 Weeks
$95

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Many of our classes need minimum enrollment numbers to keep the program running. When too many people wait until the last minute to register, great classes taught by excellent instructors get cancelled.

**DON'T BE DISAPPOINTED - REGISTER EARLY!**
**PART-TIME CLASSES**

**Taste of Italy**  
Mama Mia! Enjoy cooking fragrant dishes associated with Italy.  
1 Evening MON. Begins 10/12/2020 6:00-9:00pm  
$40

**Soup & Comfort Foods**  
Snuggle up in the chilly evenings as we explore soups and other comfort foods to warm us up during the snowy days.  
1 Evening MON. Begins 01/11/2021 6:00-9:00pm  
$40

**Fresh Seafood**  
Learn to prepare mouthwatering fresh seafood dishes, along with a range of universally useful cooking techniques. You can’t go wrong with these dishes you may otherwise find only in restaurants.  
1 Evening MON. Begins 03/08/2021 6:00-9:00pm  
$40

**Grilling/BBQ**  
Summer is the time for grilling - learn tips, spices and tricks to enjoy your grill all year long.  
1 Evening MON. Begins 05/10/2021 6:00-9:00pm  
$40

**BEEKEEPING**

**Introduction to Beekeeping - Part I**  
Come learn about what it takes to become a new beekeeper! Course covers honeybee biology, beekeeping equipment (protective equipment, woodware, tools), bee diseases, and other related subjects. No experience necessary. Book included.  
5 Weeks TUES. Begins 11/17/2020 7:00-9:00pm  
$60

**Introduction to Beekeeping - Part II**  
This course expands upon concepts covered in Beekeeping-Part I. Course covers bee stings, honey, extracting honey, processing beeswax, specialty equipment, and other related subjects.  
5 Weeks TUES. Begins 01/05/2021 7:00-9:00pm  
$60

**CIRCUIT CRAFTS**

**Cricut**  
Learn the basics of Cricut machines and Design Space in order to master your own DIY Projects of all shapes and sizes. Please bring your own Cricut as well as tablet or laptop.  
6 Weeks MON. Begins 09/14/2020 6:00-9:00pm  
$150

**LANGUAGES**

**Sign Language**  
Designed to help people to communicate with the deaf and hearing impaired. This would be an excellent addition for law enforcement agents, emergency medical professionals, first responders, social workers, or anyone working with the public.  
6 Weeks TUES. Begins 10/06/2020 6:00-8:00pm  
$100

**Spanish I - Conversational**  
Planning on traveling or hosting a foreign exchange student? This is a practical course for beginners to learn basic conversation for work, travel, or pleasure. If you’re working with the public, this is a must!  
5 Weeks, Twice a Week TUES. & THURS. Begins 09/15/2020 5:30-8:30pm  
$300

**MUSIC**

**Guitar for Adults**  
Always wanted to play guitar but didn’t know how to get started? During this course, learn the basics of playing guitar, including proper posture and hand position, reading music and rhythms, basic chords and strumming, and much, much more. Come join in the fun and bring your musical dreams to life! Students must provide their own guitar for class. LIMITED ENROLLMENT.  
6 Weeks TUES. Begins 09/15/2020 6:00-8:00pm  
$80

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PART-TIME CLASSES

PHOTOGRAPHY

Digital Photography - Understanding Your Digital Camera
Taking better photographs can be easy and fun once you know how to operate your digital camera. Learn the fundamentals of photography and the function of the various settings on your digital camera. Bring camera and manual to class.
4 Weeks TUES. Begins 09/15/2020 6:00-8:00pm
$55

Discover how to use your home computer to retouch your photographs and create special projects with your photos. Basic computer skills are required!
4 Weeks TUES. Begins 10/20/2020 6:00-8:00pm
$55

Advancing Your Photography
Learn to use your photographic skills to "see" the world as picture opportunities. Apply your knowledge of photography to discover and create great photos.
4 Weeks WED. Begins 04/07/2021 6:00-8:00pm
$55

INDUSTRY & ENGINEERING

Basic Shop Math
Learn basic math so you can improve your opportunities in jobs, education and life! Add, subtract, multiply, divide, fractions, decimals, percentages, ratios, and proportions.
5 Weeks MON. Begins 08/25/2020 6:00-9:00pm
$90

Forklift Training
Receive hands-on training, including new OSHA standards for forklift operation in this one-evening workshop. Complete the training, pass the test, and receive a certification card. LIMITED ENROLLMENT. Can be conducted at company workplace or Buckeye Career Center. Call for price if requesting customized class off-site.
1 Evening - WED.
09/16/2020 6:00-9:00pm
10/14/2020 6:00-9:00pm
11/11/2020 6:00-9:00pm
12/09/2020 6:00-9:00pm
$40

House Wiring
Basics of theory and hands-on practice of home wiring. Wiring materials, outlets, switch boxes, service installation, roughing, wire sizes, code application, and finish wiring will be covered. Ask about required tools.
10 Weeks WED. Begins 09/16/2020 6:00-9:00pm
$350

Hydraulics - Basic Principles
Principles of power transfer through liquids and compressed air. Standard components and applications in typical systems, pipes, fittings and seals, simple and compound pressure, reducing and directional valves.
10 Weeks MON. Begins 12/01/2020 6:00-9:00pm
$360

Hydraulics - Advanced Principles
Continuation of Basic Hydraulics.
5 Weeks WED. Begins 04/21/2021 6:00-9:00pm
$180

Industrial Blueprint Reading
Designed for the beginner. Limited to the industrial and machining trades. Helpful for welders, machinists, and industrial electricians. Sketching and oblique projects will also be taught.
8 Weeks TUES. Begins 09/29/2020 6:00-9:00pm
$275

Industrial Electricity I
Complex M/C Circuits; sequencing; lockouts; troubleshooting; mixed voltages and motor loads; dashpot and motor-driven timers, voltage, and current measurements. A/C and D/C Circuits.
10 Weeks TUES. & THURS. Begins 08/25/2020 6:00-9:00pm
$550

Industrial Electricity II
Prerequisite is Industrial Electricity I.
10 Weeks TUES. & THURS. Begins 08/25/2020 6:00-9:00pm
$550

Industrial Electricity III - Programmable Logic Controls
Introduction to PLC's (Programmable Logic Controls). Prerequisite is Industrial Electricity I and II.
10 Weeks TUES. Begins 02/23/2021 6:00-9:00pm
$325

PREPARE FOR YOUR FUTURE

DISCOVER YOUR PASSION

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**PART-TIME CLASSES**

**Machine Shop I**
Basic instruction and demonstration of the lathe, milling machine, drill press, grinder, saw, and shaper. Fundamentals of measurement and measuring instruments are included. Shop standards, shop practice, and shop safety are stressed throughout. **SAFETY GLASSES REQUIRED.**
10 Weeks  
MON. Begins 09/14/2020  6:00-9:00pm  
$325

**Machine Shop II**
Stressing speed and feed requirements, blueprint notations, threads and thread standards, proper alignment, and indicating of mill table, spindle, and vises. Gears and belts will be included. **SAFETY GLASSES REQUIRED.**
10 Weeks  
MON. Begins 03/01/2021  6:00-9:00pm  
$180

**Metrology - Measuring & Calibration**
Use a variety of measuring instruments. Includes angularity, dimensioning, degrees, radians, grinds, external and internal calipers, depth gauges, gear tooth calipers, micrometers, vernier scales, microscopes, comparators, optical flats, lasers, surface indicators, and more.  
8 Weeks  
TUES. Begins 02/23/2021  6:00-9:00pm  
$325

**Plumbing**
Learn plumbing theory and techniques. Instruction will include threaded pipes, waste systems, water heater installation, and plastic, galvanized, copper, and black gas pipe procedures. **SAFETY GLASSES REQUIRED.**
Ask about required tools.
5 Weeks  
WED. Begins 09/23/2020  6:00-9:00pm  
$165

**Basic Small Engine Repair**
Learn repair work on small horsepower 2 and 4 cycle engines used in power lawn and garden tractors, bush saws, weed eaters, chain saws, rototillers, and snow blowers. This is basic engine repair on external parts.  
10 Weeks  
TUES. Begins 09/15/2020  6:00-9:00pm  
$325

**Advanced Small Engine Repair**
Continuation of basic repair class, basic engine rebuilding, 2 cycle tear down.  
10 Weeks  
THURS. Begins 01/07/2021  6:00-9:00pm  
$225

**Welding I**
This introductory course will expose students to the skills of welding using various welding processes. Students will learn electrode identification (E6013 and E7018), weld joint design, fillet and groove welds, and weld symbols. Students will also be exposed to the processes of oxyacetylene, carbon arc cutting, plasma cutting, and gas metal arc welding. Safety will be emphasized. Safety glasses, leather gloves, chipping hammer, long sleeves, close-toed leather boots, and welding helmet required.  
10 Weeks  
TUES. & THURS. Begins 09/15/2020  6:00-9:30pm  
S700

**Welding II**
Welding I is a prerequisite. Use learned skills from Welding I to now be introduced to the welding processes of GMAW and GTAW while working with aluminum stainless steel. A brief review of weld symbols is included.  
10 Weeks  
WED. Begins 09/16/2020  6:00-9:30pm  
$350

**SafeLandUSA Basic**
An essential course for any employee that is new to the oil and gas petrochem industry that will consistently be working in plant, dockside, onshore, or offshore facilities. This is required for any employee of a company that does exploration, production, drilling, and/or refining work for any of the leading operators. Whether you plan to drive a truck, do landscape reclamation, heavy equipment operation, or drill work, you need this course! **BASIC**  
WED.  1 Day  7:30am-5:00pm  
09/09/2020 01/13/2021  
09/16/2020 02/10/2021  
09/23/2020 03/10/2021  
10/07/2020 04/14/2021  
10/14/2020 05/12/2021  
10/21/2020 06/09/2021  
10/28/2020 07/14/2021  
11/04/2020 08/11/2021  
$170

**Metrology - Measuring & Calibration**
Use a variety of measuring instruments. Includes angularity, dimensioning, degrees, radians, grinds, external and internal calipers, depth gauges, gear tooth calipers, micrometers, vernier scales, microscopes, comparators, optical flats, lasers, surface indicators, and more.  
8 Weeks  
TUES. Begins 02/23/2021  6:00-9:00pm  
$325

**Plumbing**
Learn plumbing theory and techniques. Instruction will include threaded pipes, waste systems, water heater installation, and plastic, galvanized, copper, and black gas pipe procedures. **SAFETY GLASSES REQUIRED.**
Ask about required tools.
5 Weeks  
WED. Begins 09/23/2020  6:00-9:00pm  
$165

**Basic Small Engine Repair**
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10 Weeks  
TUES. Begins 09/15/2020  6:00-9:00pm  
$325

**Advanced Small Engine Repair**
Continuation of basic repair class, basic engine rebuilding, 2 cycle tear down.  
10 Weeks  
THURS. Begins 01/07/2021  6:00-9:00pm  
$225

**Buckeye Career Center**
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PART-TIME CLASSES

PROFESSIONAL DEVELOPMENT

Nail Technician (216 Hours)
Training in nail care procedures and practices including basic as well as advanced manicures and pedicures. Students will learn infection control, anatomy, massage and relaxation techniques, salon operations, cosmetology laws, and more. CPR and first aid certification will also be included in this class.
18 Weeks
$1,800

Comprehensive Income Tax
This 20-lesson course focuses on the majority of the tax forms needed to complete tax returns for yourself and the general public. In the course, students will acquire the knowledge and skills necessary to complete federal income tax returns and research tax issues. With this knowledge, earn extra money as a tax professional.
10 Weeks
$150 Payable to Advantage Tax Group

Continuing Education Online
for the Working Professional

Earn your continuing education credits online via the internet. Our integrated, turn-key solutions help organizations and professionals remain productive while meeting unique compliance requirements for multiple industries. Go to www.BuckeyeCareerCenter.org then choose “Adult Education” at the top of the page. Next click on “Online Education” from the menu located on the left side of the page. There are several vendors to continue your education with through Buckeye Career Center. Pricing is on the web by course title.

For more information, contact the Adult Education Office at 330-339-2288 or 1-800-227-1665

UNITED TRAINING SERVICES

Phlebotomy
Train to become a phlebotomist. Techniques in the drawing of blood with emphasis on the safety aspects of specimen collections using micropuncture and vein puncture. CPR training is included in this class. Hepatitis B Vaccine strongly recommended. No uniform required.
LIMITED ENROLLMENT.
11 Weeks
TUES. — THURS. Scheduled dates are TBA 5:00-9:00pm
$820

11 Weeks
MON. & WED. Begins 09/14/2020 6:00-9:30pm
S820

11 Weeks
Begins 03/01/2021 6:00-9:30pm

WEBCHECK ELECTRONIC BCI & FBI FINGERPRINTING

SERVICES PROVIDED BY
BCC ADULT EDUCATION OFFICE

COST FOR SERVICE:
FBI $30
BCI $25

REQUtED ITEMS:

■ VALID PHOTO ID (Driver’s License or State Issued ID only)
■ SOCIAL SECURITY NUMBER
■ ADDRESS where results are to be mailed
■ REQUIRED OHIO REVISED CODES: The agency requesting your background check should provide you with this information
■ PAYMENT: We accept cash, personal check, Visa, MasterCard, & Discover
■ NOTE: Minors must be accompanied by a parent or guardian

CALL 330-339-2288 FOR MORE INFORMATION
**American Heart Association – Heartsaver**
Heartsaver CPR AED teaches you CPR, AED, and choking knowledge. This program is for anyone with limited or no medical training who needs an AHA course completion card.
By Request - Call Buckeye at 330-339-2288 Or E-mail: ems@buckeyecareercenter.org

**American Heart Association – BLS Healthcare Provider**
Designed for those in a medical field. Students will learn single-rescuer and team basic life support for adults, children, and infants. Learn how to recognize life-threatening emergencies, provide high-quality chest compressions, deliver appropriate ventilation, and provide early use of an AED. Course also teaches relief from choking.
By Request - Call Buckeye at 330-339-2288 Or E-mail: ems@buckeyecareercenter.org

**EMERGENCY MEDICAL SERVICES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Cost at BCC</th>
<th>Cost at Your Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Heart Association – Heartsaver</td>
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<tr>
<td>Industrial First Responder</td>
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<tr>
<td>Independent Study Continuing Education – All Levels</td>
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<tr>
<td>Basic Refresher</td>
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<td>Advanced Refresher</td>
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<tr>
<td>Paramedic Refresher</td>
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**PART-TIME CLASSES**

**Industrial First Responder**
Industrial First Responders work in the industrial setting and are first to respond to all incidents that happen within the facility. This class does not carry a NREMT certification; however, it provides your employees with advanced training and first responder tools! CPR is included as part of the class!
40 Hours
$425 at BCC
$450 at Your Site

**Independent Study Continuing Education – All Levels**
We understand that many people work afternoon hours or swing shift hours that does not allow them to commit to a Refresher class. An Independent Study course allows you to work through your continuing education hours at your own pace. This class does require one (8 hour) day of hands on skills to complete your hours and an AHA Refresher course.
<table>
<thead>
<tr>
<th>Level</th>
<th>Cost at BCC</th>
<th>Cost at Your Site</th>
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</thead>
<tbody>
<tr>
<td>Basic</td>
<td>$300</td>
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<tr>
<td>Advanced</td>
<td>$400</td>
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<tr>
<td>Paramedic</td>
<td>$500</td>
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</tbody>
</table>

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**American Heart Association – BLS Healthcare Provider**

**Emergency Medical Responder (EMR)**
The EMR class is a rigorous class setting geared towards firefighters, law enforcement, lifeguards, or other first responders who would be first on scene to initiate care. Class Prerequisites: Must pass a WorkKeys entrance exam prior to class starting. Once you register for class, this test can be scheduled!
50 Hours
$600 at BCC
$625 at Your Site

**Emergency Medical Technician (EMT)**
EMTs can be found working in many different fields from fire departments, private ambulance services, all the way to industrial settings! EMT is a required class on your way to becoming a paramedic! This class includes your books, learning materials, online study, certification testing, and a uniform shirt. Class Prerequisites: Must pass a WorkKeys entrance exam prior to class starting. Once you register for class, this test can be scheduled!
170 Hours
$1,075 at BCC
$1,225 at Your Site

**Advanced Emergency Medical Technician (AEMT)**
Advanced EMT builds off of your EMT certification to allow you to provide basic and limited advanced emergency care during transport of critical and emergent patients who access 911. Advanced EMTs learn basic cardiac monitoring, IV access and medication administration, advanced airway management, along with many other life-saving techniques. The Advanced EMT admittance is based on an entrance exam, interview, and WorkKeys. Class Prerequisites: Must carry a current Ohio EMT card and BLS Certification prior to entrance exam.
240 Hours
$2,275 at BCC
$2,525 at Your Site

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**PART-TIME CLASSES**

**EMT Refresher #105**
A mix of hands on skills and lecture will complete your requirements of 40 hours to renew your Ohio EMT certification. This class covers all required content, CPR and Ohio Trauma Triage.
40 Hours
$400 at BCC
$425 at Your Site

**Advanced Refresher #105**
A mix of hands on skills and lecture will complete your requirements of 60 hours to renew your Ohio Advanced certification. This class covers all required content and Ohio Trauma Triage.
60 Hours
$500 at BCC
$550 at Your Site

**Paramedic Refresher #105**
A mix of hands on skills and lecture will complete your requirements of 86 hours to renew your Ohio Paramedic certification. This course includes Ohio Trauma Triage.
86 Hours
$850 at BCC
$900 at Your Site
PART-TIME CLASSES

COURSE NAME | BCC | OFF-SITE
---|---|---
EMR (50 Hours) | $600 | $625
EMT (170 Hours) (160 CLASSROOM/10 CLINICAL) | $1,075 | $1,225
Advanced EMT (240 Hours) (200 CLASSROOM/40 CLINICAL) | $2,275 | $2,525
Industrial First Responder (40 Hours) (NOT CERTIFIED/ONLY TRAINED) | $425 | $450
EMR Refresher (15 Hours) | $200 | $225
EMT Refresher (40 Hours) | $400 | $425
EMT Refresher Independent Study | $300
Advanced Refresher (60 Hours) | $500 | $550
Advanced Refresher Independent Study | $400
Paramedic Refresher (86 Hours) | $850 | $900
Paramedic Refresher Independent Study | $500

EMERGENCY MEDICAL SERVICES (EMS)

QUICK REFERENCE CHART

CPR

CLASS OPTIONS AVAILABLE!

COURSE NAME | BCC | OFF-SITE
---|---|---
AHA HealthCare Provider BLS (4 Hours) | $75 | $90
AHA Heartsaver CPR & AED (4 Hours) | $65 | $80
AHA Heartsaver 1st Aid, CPR & AED (6.5 Hours) | $100 | $115
AHA Friends & Family CPR (2 Hours) | $35 | $50
AHA Heartsaver Bloodborne Pathogens (2 Hours) | $35 | $50
AHA Heartsaver 1st Aid (3 Hours) | $50 | $65
AHA Heartsaver 1st Aid, CPR & AED, Bloodborne Pathogens (8 Hours) | $125 | $140

EMS

CLASS OPTIONS AVAILABLE!

COURSE NAME | BCC | OFF-SITE
---|---|---
AHA HealthCare Provider BLS (4 Hours) | $75 | $90
AHA Heartsaver CPR & AED (4 Hours) | $65 | $80
AHA Heartsaver 1st Aid, CPR & AED (6.5 Hours) | $100 | $115
AHA Friends & Family CPR (2 Hours) | $35 | $50
AHA Heartsaver Bloodborne Pathogens (2 Hours) | $35 | $50
AHA Heartsaver 1st Aid (3 Hours) | $50 | $65
AHA Heartsaver 1st Aid, CPR & AED, Bloodborne Pathogens (8 Hours) | $125 | $140

FIREFIGHTING

Call 330-339-2288 or E-mail fire@buckeyecareercenter.org

Volunteer Firefighter #105

Required by the state of Ohio for all new volunteer firefighters. This course is an introductory course in the areas of basic fire safety and support operations. Minimum age requirement is 18 years of age. Note: Individuals may be admitted who are 17 years of age, provided they have graduated or enrolled in their senior year of high school. Contact Dave McConnell at 330-339-2288 for dates, times, and location.

36 Hours

$600

Level I Transition Firefighter #105

Firefighter I Transition course is designed to transition from a Volunteer Firefighter to the level of Firefighter I. Students will participate in classroom as well as practical skills instruction. Areas of study include safety, fire behavior, suppression, fire equipment and tools, building construction, rescue, and more. Prerequisite: Volunteer Firefighter certification. Contact Dave McConnell at 330-339-2288 for dates, times, and location.

124 Hours

$2,000

Level I Firefighter #105

Firefighter I course covers basic firefighting concepts and skills. Training in safety, fire behavior, suppression, fire equipment and tools, building construction, and rescue are just a few of the topics covered in this course. Upon successful completion of this course students will be eligible to test for Firefighter I certification and be trained for an entry-level position in firefighting. Contact Dave McConnell at 330-339-2288 for dates, times, and location.

160 Hours

$2,300

Level II Transition Firefighter #105

Firefighter II Transition course is required to transition from Firefighter Level I to Firefighter Level II. This course builds off of Firefighter I concepts in addition to more specialized areas of study. Students will study vehicle operation, hazardous materials, fire control, rescue, operations and command, inspections, and more. Prerequisite: Firefighter Level I certification. Contact Dave McConnell at 330-339-2288 for dates, times, and location.

84 Hours

$2,000

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PART-TIME CLASSES

TRUCK DRIVER TRAINING

American Professional Truck Driving School
And U.S. America CDL Test Site

Develop the skills necessary for safe operation of a tractor/trailer on the road and pass the CDL road test. American Professional Truck Driving School offers you hands-on training with small classes to assure you maximum personalized instruction.

Class A Driver Training – 5 Week Training
Two-Week Refresher Course
Extended or customized training available upon request
CDL Test (Pretrip, Skills, and On-Road Instruction) ……$115
Vehicle rentals available for testing

Owner: Lewis (Red) Higgenbotham
Telephone: 740-254-9313
Fax: 740-254-9141
Mailing Address: 8334 St. Rt. 36, Gnadenhutten, OH 44629
Location: Lock 17, 1 mile west of Gnadenhutten on Route 36
E-mail: americantruckschool@aol.com

MOTORCYCLE RIDING

Motorcycle Rider’s Education Course - Register Early!
Must present a valid Temporary Instruction Permit Identification Card (TIPIC) to attend a Motorcycle Ohio class. To register for class, go to www.motorcycle.ohio.gov. Credit card required for on-line registration payment. Do not call Buckeye Career Center for registration. For more information, call Motorcycle Ohio at 1-800-837-4337.

3 Days
WED. Evening 6:00-10:00pm
SAT. & SUN. 8 Hours During The Day

PART-TIME CLASSES

TESTING SERVICES

A prerequisite for admission into our Full-time Programs and EMT courses is to achieve an acceptable skill level on the ACT® WorkKeys assessments. WorkKeys measures foundational skills in reading, mathematics and graphic literacy.

Applicants wishing to register for WorkKeys should contact the Testing Center at 330-339-2288. You will need to provide your full name, date of birth, and the last 4 digits of your social security number in order to schedule a time for testing.

If you would like more information on how to prepare for the ACT® WorkKeys assessments, please contact the Adult Education Office at 330-339-2288, to set up an ACT® WorkKeys Curriculum account, an online remediation tool, designed to prepare candidates for the WorkKeys assessments. ACT® WorkKeys Curriculum is offered at no cost to those taking the WorkKeys assessments.

Other tests available include Pearson Vue, Ramsey, Castle Worldwide, and PAN.

ONLINE TRAINING OPTIONS!

Go to www.BuckeyeCareerCenter.org then choose “Adult Education” at the top of the page. Next click on “Online Education” from the menu located on the left side of the page.

CHECK OUT THESE NEW OFFERINGS FROM ED2GO:

• HIPAA Compliance
• Introduction to Natural Health and Healing
• Human Anatomy and Physiology
• Creating Web Pages: Introduction to Dreamweaver CS5
• Start and Operate Your Own Home-Based Business
• Become a Veterinary Assistant

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Buckeye Career Center Room 151/152
545 University Drive NE
NEW PHILADELPHIA
MON., WED. 5:00-8:00pm
TUES., THURS. 6:00-9:00pm

OhioMeansJobs
First Moravian Church
319 N. Walnut Street
DOVER
MON., WED. 9:00am-12:00pm
TUES., THURS. 9:00am-12:00pm

ESOL ENGLISH FOR SPEAKERS OF OTHER LANGUAGES
First Presbyterian Church
633 N. Main Street
UHRYCKSVILLE
TUES., THURS. 6:00-9:00pm

Hiland High School
4400 State Route 39
BERLIN
MON., WED. 5:00-8:00pm
TUES., THURS. 9:00am-12:00pm

The Buckeye Aspire program assists adults in Tuscarawas County and surrounding areas with beginning and secondary skills in Reading/Math/Language, High School Equivalency test preparation (GED), English for Speakers of Other Languages (ESOL), and Career and Postsecondary Pathways and Transitions. Guided by their class site instructor(s), students blend individualized career and education goals with skill progression in their subjects of need.

Buckeye Aspire is a grant-funded program through the Ohio Department of Higher Education that offers FREE CLASSES to participating students. To enroll, individuals need to complete a three-part orientation at their class site that includes career/education goal mapping and establishing starting levels in the core subjects. ESOL students only need to attend a single-day orientation at their class site to begin with the program.

To register for an orientation or for additional program information, please call Buckeye Aspire Coordinator Nate Hackenbracht at 330-339-2288, ext. 1551 or 1-800-227-1665. Upcoming orientation dates and times can be found on the Buckeye Aspire website: www.buckeyecareercenter.org/Aspire.aspx

*Additional offerings include Distance Education and Transitions.

Transitions Services
A Transitions Coordinator is available to meet individually with students enrolled in the Buckeye Aspire program, especially recent High School Equivalency passers, to assist with Career and Postsecondary Education Readiness. The Transitions Coordinator is available to assist adult Aspire students with career pathways and training options, resume building, job search skills, and educational opportunity resources.

For additional testing and state GED voucher information, contact Buckeye Career Center Testing Center at 330-339-2288. GED Testing Services can be reached at 1-877-EXAM-GED.

GED TESTING SITE

As a certified Pearson-Vue Testing Center, Buckeye Career Center offers the official, computer-based GED test for High School Equivalency (HSE) completion. Prior to testing, all GED testers need to set up a personalized account on GED.com and complete the online registration process. All four subjects - Reasoning Through Language Arts (RLA), Math, Science, and Social Studies - must be passed for GED completion.

Testers are not required to take all four subjects on the same day and are encouraged to complete one or two subjects at a time, at their own pace. GED testers must be at least 19 years of age or 17-18 with the required documentation to test approved in advance by the home school district, the Ohio Department of Education High School Equivalency Office, and GED Testing Services.

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Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive.

Our instructors are famous for their ability to create warm and supportive communities of learners.

All courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

You can complete any course entirely from your home or office. Any time of the day or night.

**How to Get Started:**

1. Visit our Online Instruction Center: www.ed2go.com/buckeye

2. Click the Courses link, choose the department and course title you are interested in and select the ENROLL NOW button. Follow the instructions to enroll and pay for your course. Here you will enter your e-mail and choose a password that will grant you access to the Classroom.

3. When your course starts, return to our online Instruction Center and click the Classroom link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

**BUCKEYE CAREER CENTER**

**LEARN FROM THE COMFORT OF HOME!**

More than 300 online courses

**LEARN MORE...**

- Expert Instructor
- 24-Hour Access
- Online Discussion Areas
- 6 Weeks of Instruction

New course sessions begin monthly. Please visit our Online Instruction Center to see exact start dates for the courses that interest you.

**ENROLL NOW!**

Visit our Online Instruction Center today!

www.ed2go.com/buckeye or call: (330) 339-2288

**Courses Start as Low as:**

$99

**Requirements:**

All courses require Internet access, e-mail, and the Microsoft Internet Explorer or Mozilla Firefox Web browser.

Some courses may have additional requirements. Please visit our Online Instruction center for more information.

**MORE COURSES AVAILABLE**

AT OUR ONLINE INSTRUCTION CENTER

www.ed2go.com/buckeye

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**REGISTRATION**

**BUCKEYE CAREER CENTER**

**ADULT EDUCATION**

A UNIVERSITY SYSTEM OF OHIO PROVIDER

REGISTRATION BEGINS JUNE 2020

Payment or Company Purchase Order Must Accompany Registration

Mail to: Buckeye Career Center • 545 University Drive NE • New Philadelphia, OH 44663

To register for Full-Time Classes contact the Adult Education Office at 330-339-2288

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**Registration Information:**

- **Name:**
- **Address:**
- **City:**
- **State:**
- **Zip Code:**
- **SS#:**
- **Cell Phone:**
- **Work Phone:**
- **E-mail Address:**
- **Birthdate:**
- **Course Name:**
- **Course Date:**
- **Charge Card (circle one):**
  - **Charge Card # or Check #:**
  - **City:**
  - **State:**
  - **Zip Code:**
  - **Company Billing Name:**
  - **Company Address:**
  - **Company Purchase Order #:**

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**Enrollment Information:** Any person 16 years of age or older may register for classes at Buckeye Career Center. Persons currently enrolled in high school must have permission from the Adult Education Supervisor before registering and paying fees. Any money you owe to Buckeye Career Center must be paid in full before registering for a new class. Registration may be marked with payment or purchase order, bound with VISA, MasterCard, Discover or purchase order, or brought in with VISA, MasterCard, Discover, Check, Money Order or Cash to the office. Three class terms are held during the year: Fall, Winter, and Spring. Adults are encouraged to register early to avoid the disappointment of a full class. Fees, some supplies, and materials are NOT covered in the fees. Enrollees are expected to furnish their own protective clothing and safety wear. Each enrollée shall agree to abide by the rules and regulations of the Board of Education, and each enrollée is hereby informed that his/her enrollment is voluntary and neither the Board of Education nor any member of the school staff may be held responsible for injury resulting from the enrollée’s action or conduct. Once registered, you are responsible for course costs. Withdrawals must be made no less than three (3) business days before the class is scheduled to begin. All but 5/10 processing fee will be refunded if a student does not withdraw prior to three (3) business days before the start of class.

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